

# KINGSLEY PARISH COUNCIL

Operational Budget for 2018 to 2019

Draft A - 3 Nov 2017

## Introduction

The budget and accounting for the Parish Council expenditure, are presented in two distinct budgets, namely, the Operational Budget and the Capital Fund Budget.

This is done to provide visibility of the use made of money received from a recent sale of Parish owned land which can only be spent on capital items.

The Operational Budget This will include income and expenditure relating to the day to day operation of Council business. It may, through resolution of the Council, also be used for some capital item expenditure. The income under this part of the budget comes primarily from the Annual Precept, fees for use of the St Nicholas Church and Cemetery, the Allotment Association and other ad hoc grants for specific purposes.

### Precept to be requested (Operational budget)

The Precept for FY 2017/18 was £13,500.

**It is now forecast for the current year (2017 to 2018) that payments will exceed income by £385**

If the precept is not increased for 2018 to 2019 then the draft budget shows that payments would exceed income by £1,517

**Receipt for 2018 to 2019:** No receipts are assumed for burials etc in St Nicholas Cemetery, not for any refund of legal / Solicitor expenses (Totaling £1,695 for 2017 to 2108)

**Payments for 2018 to 2019:** An allowance of £1,300 has been included for Chairman's Allowance, Councillor expenses, training and legal expenses (cf no net cost in any of these items for 2017 to 2018)

A grounds maintenance contingency of £1,100 has been included for reactive maintenance.

**Operational Budget - details**

	FY 2017 / 18		FY 2018 / 19	
	2017/18 Budget	Full year forecast	2018/19 Budget	Commentary
<b>Opening Balance</b>		<b>5,373</b>	<b>4,988</b>	
<b>Receipts</b>				
Precept	13,500.00	13,500	13,900	Request for £400 increase
St Nicholas Chapel		-	-	
St Nicholas Cemetery		195	-	
Other		-	-	
Grants		-	-	
SSE payment for Solicitor expenses		1,500	-	
Allotments	550.00	461	550	rent £350, Water £200 contribution from Allotment Association
VAT Refund	807.00	1,108	1,341	Reclaimed 2016/17 VAT
Interest	96.00	-	-	
<b>Total Receipts</b>	<b>14,953.00</b>	<b>16,764</b>	<b>15,791</b>	
<b>Payments</b>				
VAT		-	-	- £ VAT included in individual item expenditure
Upper Green	2,004.00	3,419	2,652	Annual play inspection £80, Mole control £140, Ground maintenance £1,932 plus contingency for reactive maintenance and footpath clearance £500
Upper Green benches		-	-	
Lower Green	825.00	688	846	Ground Maintenance £546 plus contingency for reactive maintenance and footpath clearance £300
St Nicholas Chapel	205.00	261	205	Electricity £70, Annual fire extinguishers inspection £35 plus £100 incidental items
St Nicholas Cemetery	2,276.00	1,836	2,387	Mole control £140, Ground maintenance £1,947 plus £300 contingency for reactive maintenance and footpath clearance
SINC - St Nicholas Cemetery		-	0	
Allotments	550.00	460	550	Rent £350, Water £200
SLR Signs	456.00	407	407	Four deployments for 2018/19
Cricket Pitch/Village Green		-	-	
Insurance	1,507.00	1,191	1,226	ICO £35, Zurich £1191
Clerk's Salary (including PAYE)	4,368.00	4,368	4,368	Gross Pay: includes PAYE contribution as volatile
PAYE		19	20	PAYE
Clerk's Expenses	1,009.00	1,009	1,006	
Kingsley Centre	850.00	830	850	Annual allocation for rooms hire, filing cupboard & post facility
Website		189	200	
Stationery	120.00	112	120	
Subscription/Fees	290.00	375	371	CPRE £35, OSS £36, HALC £240, microsoft £60
Bank Charges	0.00	-	0	
Chairman Allowance	150.00	-	150	
Chairman & Councillors expenses	150.00	-	150	
CABs (S142)	100.00	-	-	
Professional Fees	750.00	1,500	750	Footpath 6 legal advice
Grants		-	0	
Donations (S137)	150.00	-	0	
Training	150.00	-	150	
Audit	350.00	485	500	Internal & External fees
Election Expenses		-	0	
Transfer to Capital Fund		-	0	
<b>Total Payments</b>	<b>16,260.00</b>	<b>17,149</b>	<b>16,908</b>	
<b>Closing Balance</b>		<b>4,988</b>	<b>3,871</b>	