

KINGSLEY PARISH COUNCIL

Minutes of the meeting held on Thursday 28th November 2013 at 7.30pm In the Kingsley Centre

Present: Cllr. C. Rigden - Chairman
Cllr. B. Lazenby
Cllr. L. McCorkindale
Cllr. T. Scrivener
Cllr. D. Comber
Clerk K.Nana Yonko

In attendance: 3 members of the public

15.26 Chairman's Opening Remarks

Cllr Rigden welcomed the members of the public and advised the position of the fire exits.

15.27 Apologies for Absence

Cllr C. Pearson

15.28 Declarations of Personal/Prejudicial Interest

Cllr D. Comber – Planning Groomes Farm.

15.29 Public Question

No questions were raised by the members of the public who attended the meeting.

Cllr Rigden confirmed that members of the public would be allowed to make statements or ask question in regards of the following items:

7 – Planning

8 – St. Nicholas Chapel & Cemetery

10 – Commons, Village Greens and Rights of Way

15.30 Approval of the Minutes of the Meeting held on 24th October 2013

The minutes of the last meeting held on Thursday 24th October were approved as a true record of the meeting and duly signed.

Proposed – Cllr. B. Lazenby

Seconded – Cllr. T. Scrivener

All agreed unanimously.

15.31 Matters Arising

None

15.32 Planning

Applications ongoing:

21066/026 Bakers Farm Nursery, Main Road, Kingsley, Bordon, GU35 9NJ

Removal of occupancy condition imposed under S52 agreement to 21066/001

This application is on-going.

22495/008 Burningshams, South Hay Lane, Kingsley, Bordon, GU35 9NW

Two storey extension to the rear

This application is on-going.

54941 Land South of Main Road, Kingsley, Bordon

Change of use of land for stationing of a mobile home for residential purposes for a single gypsy pitch with creation of new access off main road, track and associated hard standing, treatment plant and amenity block (FUL)

This application is on-going.

Enforcement Appeal EC/51617/002 Land West of, Sickles Lane, Kingsley, Alton
Appeal on 26/02/2013 It was agreed that Cllr D. Comber will attend as Cllr McCorkindale won't be able to.

Enforcement Appeal EC/37724/011 Land at Dean Farm, Main Road, Kingsley, Bordon
Still on-going. No date received yet for the appeal.

52258/002 The Old Piggery, Main Road, Kingsley, Bordon
Two detached dwellings with covered parking, new access. landscaping and associated works

This application has been approved. The owner Bella Blaber will be written to reminding her of the access arrangements.

20136/045 LMC Sleaford Garage, Fanham Road, Bordon, GU35 0QP
Two storey extension to rear/side following removal of detached storage buildings and containers

This application has been withdrawn.

SDNP 13/02740 2 Orchard Cottages, Oakhanger Road, Bordon, Hants GU35 9JP
This application has been refused.

New application:

22732/019 Sandyfield Farm, Main Road, Kingsley, GU35 9NG
Retention of fixtures and fittings and use of part of building as a kitchen/rest room and office for the existing stable yard.

It was proposed to object to this application as the facilities seem unnecessary considering the close distance to the house.

Proposed : Cllr D. Comber

Seconded: Cllr Scrivener

All agreed unanimously

Sita: Restoration of land at Bridges sand quarry.

It was agreed to send a letter to the applicant to express KPC' s concern in regards of the amount of traffic through the village. HCC is to be contacted as well in that manner.

Groomes Farm: new entertainment centre.

Cllr McCorkindale was invited to the Kingsley Centre on Wednesday 16th October 2013 to a consultation with regard to a new proposal for a venue at Groomes Farm She mentioned that the proposal is a clever architectural design, and with the wooden coloured slats could sit well into the environment. As no application is in yet, no comment can be made.

Provision of affordable homes in Kingsley.

Linda will contact EHDC to ask for an update on the matter. She also requested to get the information on the subject from the parish plan survey to be prepared when planning application is on.

15.33 St. Nicholas Church & Cemetery

Cllr Rigden confirmed that he met the architect on site who said that the balcony was unsafe and that immediate action should be taken to stop its use. Cllr Rigden is to put a sign to forbid access. As work is needed to make it safe again, application to grant will be needed.

Cllr Rigden mentioned that the Friends of St Nicholas made a request to go ahead with the Altar Frontal to be repaired. The meeting agreed they could go ahead with this now as they will be paying for the full cost.

15.34 Transport, Highways and Road Safety

Cllr Lazenby mentioned that Cllr Pearson was approached by a Kingsley villagers about a light bulb needed at the bus stop next to the pub. This was reported to HCC.

An article is to be put in King's World to encourage people to go online and report any matter to HCC.

Cllr Rigden confirmed that he had a meeting with the Headley & Grayshott clerks. The councillors agreed to continue getting the sign for one more year. It will then be reviewed again to consider whether or not to keep it.

Cllr Rigden will attend the next meeting in two weeks' time from parish plan and will request more information in regards of the traffic calming proposal.

Cllr Rigden also mentioned that any issue with the SLR must be notified immediately to Headley clerk.

15.35 Commons, Village Greens and Rights of Way

Upper Green: See annexe 1

Cllr Lazenby confirmed that a quote was received from Paul Grace in regards of the work needed (See annexe 1) but that we were waiting to receive Paul Knight one before making a decision.

Cllr Lazenby also confirmed that he met the contractor from English Landscapes at Upper Green to discuss the access of their mower into the play area. Their machine being large, a new specification is needed to slightly change the position of the dragon teeth and also to have one with a lock. Cllr Rigden agreed to do so.

Cllr Lazenby mentioned that we were still waiting for Playsafe to come back to us with a date for the work to be done on the play equipment.

He also mentioned that the hedging matter will have to be reviewed at spring time.

Finally, Cllr Rigden confirmed that the new picnic table had been delivered and that Andy Cox had been contacted to arrange for its installation.

Lower Green:

Cllr McCorkindale confirmed that all the residents alongside footpath 6 were given by hand a letter in regards of the obstruction.

Advice is to be sought from HCC, and HALC.

15.36 Community Resilience

No report.

15.37 Environment and Biodiversity

No report.

15.38 Sports Recreation and Leisure

15.39 Kingsley Village Forum

Cllr McCorkindale mentioned that this year Kingsley Fete is programmed for the 08th June 2014.

15.40 Parish Plan

Cllr Rigden will attend the next parish plan meeting in two weeks' time and will mention the traffic issues.

15.41 Housing, Business & Commerce

No report.

15.42 Communications

The correspondence received this month was listed by the clerk and circulated to all councillors prior to the meeting.

Website:

Cllr Scrivener confirmed that he had another 2 hours training session with the Clerk to show her how to update the.

He also confirmed that he will send all passwords needed for someone else to take over.

15.43 District Councillor

No report.

15.44 Procedures, Finance and Payments

The current balance was noted as £22,022.14

The budget had been prepared by the clerk and circulated to all councillors for comments prior to the meeting. (See Annexe 2)

It was agreed to increase the annual precept to £11,750.00

It was agreed to donate to Kingsley Organisation £475, Whitehill & Bordon Citizen Advice Bureau £100 and Kingsley Sports Club £150.00.

Proposed: Cllr D. Comber

Seconded: Cllr B. Lazenby

All agreed unanimously.

Payments made in November 2013

Payment Date	Payee	Payment Mode	Description	Amount
18/11/13	HMRC	BACS	PAYE PERIOD TO 05/11/2013	77.00
19/11/13	CHRIS RIGDEN	BACS	REIUMBURSEMENT PARISH PLAN MEETING REFRESHMENTS	54.78
25/11/13	KARINE NANA YONKO	BACS	CLERK EXPENSES NOVEMBER 2013 INVOICE0008/2013-14	51.30
26/11/13	KARINE NANA YONKO	BACS	CLERK NOVEMBER 2013 SALARY	246.40
26/11/13	KINGSLEY ORGANISATION	BACS	INVOICE 11230 HALL HIRE 25/10/13 PARISH PLAN MEETING	34.50
26/11/13	KINGSLEY ORGANISATION	BACS	DONATION TOWARDS COMMUNITY NOTICE BOARD	100.00
26/11/13	GO PLASTIC LTD	BACS	INVOICE PICNIC TABLE UPPER GREEN	992.40
26/11/13	PAUL GRACE	BACS	INVOICE LOWER GREEN AUTUMN CUT	528.00

Date of Next Meeting of Kingsley Parish Council

The next Parish Council Meeting will be held on Thursday 23rd January 2014 at 7.30 pm at The Kingsley Centre.

There being no further business the meeting closed at 21: 45pm

CHAIRMAN DATE

**Upper Green Inspection and
Meeting with George Kosti of the Landscape Group.
7 November 2011.**

1. Mowing of Grass.

The only way for a lawnmower to gain access to the green is by driving through a gap in the dragon's teeth. If a hinged column was located between the first and the third dragon's teeth alongside the track this would serve the purpose adequately. If the Landscape Group had a key and another was held by the Parish Clerk access could be gained when required.

2. Hedge.

Some of the plants appear to be dead. At the time of the spring cut it would be advisable to remove the plastic covers and look for any gaps that may need filling. A decision could then be made on any new planting.

3. Trees.

One trunk of a small, multi trunk tree has broken and fallen. This should be cleared away. A dead tree in the wooded area has fallen and is leaning against a larger tree. This should be cut down and removed. A tree next to the track at the western end of the green has a broken, dead branch which has been bent back out of the way. This should be cut off and removed.

4. Dragon's Teeth.

One of the teeth has been damaged and should be replaced when the work is carried out on three locations.

NOVEMBER 2013 AGREED BUDGET

	2014/15	2014/15
	Draft	Commentary
	Budget	
<u>Receipts</u>		
Precept	11,750.00	Increase of £500
St Nicholas Chapel	900.00	FOSN contribution towards Altar Fontal
St Nicholas Cemetery	0.00	
Other	0.00	
Grants	3,000.00	Lottery Heritage Fund
VAT Refund	1,000.00	
Transfer	0.00	
Allotments	525.00	rent 2015 £325 + souther water 2014 £200
Miscellaneous	0.00	
Interests	12.00	
	17,187.00	
<u>Payments</u>		
VAT	2,000.00	To be reclaimed - estimate
Upper Green	2,600.00	Annual play inspection £80, Mole control £90, Play equipment repairs £800, Ground maintenance £721 plus contingency for reactive maintenance £800
Lower Green	600.00	Spring and Autumn maintenance
St Nicholas Chapel	8,000.00	Electricity £70, Annual fire extinguishers inspection £35, Altar Frontal £1900, Repairs to wall and balcony £4,000.
St Nicholas Cemetery	990.00	Mole control £90, Ground maintenance £900
SINC - St Nicholas Cemetery	0.00	
Allotments	525.00	Rent £325, Water £200
SLR Signs	500.00	Four deployment agreed for 2014/15
Cricket Pitch/Village Green	10.00	
Insurance	1,381.14	ICO £35, Zurich £1465
Clerk's Salary	3,203.20	Clerk salary 7 hrs per week @ £11 per hour
PAYE	800.80	PAYE @ £20%
Clerk's Expenses	600.00	
Meetings	130.00	Audit inspection, Annual Parish meeting
Website	0.00	
Stationery	120.00	
Subscription/Fees	280.00	CPRE £29, OSS £40, HALC £220
Bank Charges	0.00	
Chairman Allowance	150.00	
Chairman & Councillors expenses	150.00	

CABs (S142)	100.00	Citizen Advice Bureau £100
Professional Fees	500.00	Upper Green access to Piggeries
Sundries	20.00	
Donations (S137)	625.00	Kingsley Organisation £475, Kingsley United Sports Club £150
Training	100.00	
Audit	350.00	Internal & External fees
Election Expenses	0.00	
Total Expenditure	23,735.14	
Net Receipts/Payments	-6,548.14	
Opening Balance (Current plus Deposit Accounts)	17,484.67	Estimate
Closing Balance	10,936.53	
Allocated Reserves		
Repairs to St Nicholas Chapel	6,414.00	Draw down of £2000 towards St Nicholas repairs
Professional Fees	284.00	Draw down of £500 for Piggeries professional fees
Net Unallocated Reserves	4,238.53	