

Kingsley Parish Council
Unauthorised minutes of the Annual General Meeting
held on Thursday 28th May 2015 at 7.30pm in the Kingsley Centre

Present: Cllr Chris Rigden Chairman
Cllr Linda McCorkindale Vice-Chairman
Cllr Carole Pearson
Cllr Karin Clayton
Cllr Robin Gregory
Cllr William David Lowe

In attendance: Karine Nana Yonko, Clerk
7 members of the public

The Chairman welcomed everyone and each of the councillors including the clerk introduced themselves as two new councillors joined in at the May election 2015.

17.77 Apologies for Absence

None

17.78 Election of Chairman

Cllr Rigden vacated the chair and Cllr McCorkindale, vice chairman, asked for nominations for the post of Chairman for the coming year. There was only one nomination for Chairman: Cllr Chris Rigden.

Proposed Cllr Karin Clayton
Seconded Cllr Carole Pearson
All agreed unanimously

17.79 Declaration of Acceptance of Office as Chairman

Cllr Rigden accepted the nomination and was duly elected as Chairman for the year 2015/2016. The declaration of acceptance for Chairman was duly completed and signed.

17.80 Election of Vice-Chairman

Cllr Rigden asked for nominations for the post of Vice-Chairman.
There was only one nomination for Vice-Chairman: Cllr Carole Pearson.

Proposed Cllr Linda McCorkindale
Seconded Cllr Karin Clayton
All agreed unanimously

17.81 Declaration of Acceptance of Office as Vice-Chairman

Cllr Pearson accepted the nominations and was duly elected as Vice-Chairmen for the year 2015/2016. The declaration of acceptance for Vice-Chairman were duly completed and signed.

17.82 Approval of the Minutes of the AGM held on 26th June 2014

The Minutes were approved as a true record of the meeting and duly signed by Cllr Rigden.

Proposed Cllr Linda McCorkindale
Seconded Cllr Carole Pearson
All agreed unanimously

- 17.83 Registers of Interests**
The register of interests form had been sent electronically prior to the meeting to all the councillors for completion. The clerk received completed forms and will send them to the Monitoring Officer at EHDC.
- 17.84 Election of Representatives**
The election of representative was postponed to the next parish meeting as the discussion was only partial completion and to allow new members time to review the various activities of the council. Cllr Rigden is to send a draft table to all councillors prior to the meeting so they can make additional proposals to be considered at the next meeting.
- 17.85 Approval of Standing Orders, Financial Regulations & Risk Assessments**
The approval of Standing Orders, Financial Regulations & Risk Assessments was postponed to the next parish meeting as a number of amendments were identified. The chairman will forward proposed amendments to the Clerk to review and then send out to all councillors. Amended documents will be put forward for approval at a future parish council meeting.
- 17.86 Approval of the Accounts for the Financial Year 2014/2015**
Detailed accounts had been circulated to Councillors with audit form and internal auditor report carried out on Tuesday 19th May 2015.
- The balance at 31st March 2015 was £16,722.40
(See KPC's Bank reconciliation ANNEXE 1).
- The audit form section 1 was approved. Section 2 was duly read out and all points were accepted. The Chairman and Clerk signed both sections.
The form will now be sent to the Audit Commission by the clerk for external audit.
- The accounts for the financial year 2014/2015 were approved.
Proposed: Cllr Chris Rigden
Seconded: Cllr Carole Pearson
All agreed unanimously
- 17.87 Date of next Annual General Meeting**
The next Annual General Meeting will be held in May 2016.

There being no further business, the meeting closed at 8:15pm.