

KINGSLEY PARISH COUNCIL

Minutes of the meeting held on Thursday 24th September 2015 at 7.30pm In the Kingsley Centre

Presents: Cllr Rigden
Cllr McCorkindale
Cllr Gregory
Cllr Lowe
Cllr Pearson

In attendance: 10 members of public & District councilor David Ashcroft

18.40 Chairman's Opening Remarks

Cllr Rigden welcomed the members of the public and advised the position of the fire exits.

18.41 Apologies for Absence

Cllr Clayton

18.42 Declaration of Personal/Prejudicial Interest

None

18.43 Public Question Time

There was no public question.

Cllr Rigden confirmed that members of the public would be allowed to make statements or ask question in regards of the following items:

7 – Planning

8 – St. Nicholas Chapel & Cemetery

10 – Commons, Village Greens and Rights of Way

Police Office Claire Winter introduced herself to the audience.

She has under her commendement 2 PCs and 6 PCOs for the areas of Alton, Whitehill & Bordon, Petersfield, Greatham, Liphook, Hornedan, Clanfield & Rowland Castle. They share with Winchester units due to cut.

She confirmed that the nearest Police station to Kingsley was Alton and that Kingsley has a very low crime record. She mentioned that the farms, commercial premises were more targeted than homes.

She confirmed that in case of emergency the number to call is 999. If non urgent use 101 which switch you to a board who redirect or report matter to right authorities.

She said that you can also report a crime online or via email to her if non urgent matter.

They are also reachable on facebook and twitter.

They send regularly to parishes warning emails to report any strange activities or crime.

She encourage everyone to report any vandalism as they can target patrol and everything is publish on website and surveyed.

She mentioned that if you wish to put a CCTV system in public areas, you must register first and let the public know. Nevertheless you don't need to do so if the CCTV system is for your own house.

Mr Larry Johnson from the Neighbourhood Watch scheme introduced himself.

The organisation is maintained by volunteers and Mrs Helen Macdonald represents Kingsley.

Mr Johnson said that the organisation is aimed at helping the community and confirmed that they work alongside with the Police by meeting them on a regular basis. They have several leaflets, posters and stickers which are available to anyone.

The Parish Council agreed to fund the cost of £30.00 for 250 letters for the Neighbourhood Watch Scheme introduction letter to be sent out to Kingsley residents.

18.44 Approval of Minutes of the Meeting held on 23rd July 2015

The minutes of the last meeting held on Thursday 23rd July 2015 were approved as a true record of the meeting but were not signed.

Proposed - Cllr McCorkindale

Seconded – Cllr Lowe

All agreed unanimously

18.45 Matters Arising

Cllr Rigden mentioned that Cllr Clayton has not yet contacted Lafarge Tarmac with regard to the suggestion to be part of a discussion group.

18.46 Planning Applications

Applications ongoing:

Appeal W/15/30005532: 6 dwellings after demolition of buildings

Land east of Karma Main Road Kingsley

This appeal has been refused.

Enforcement EC/51617/003 erection of building and change of use to mixed agricultural and aircraft hangar

This enforcement is on going.

Land east of Sickles Lane

Sleaford unauthorised caravans

This application is on going

New chimney/flue/vent in the Kingsley Business Park

Planning application under discussion.

27107/032 & 27107/033 Sleaford Farm, Farnham Road, Bordon, GU35 9LJ

Single storey rear extension, new porch and roof lantern over living room extension

Part single, part two storey extension, new porch and roof lantern over living room extension

This application has been approved

37484/004 Westerkirk, Main Road, Kingsley, Bordon, GU35 9ND

Re-position of conservation roof lights on south west elevation of barn roof and alteration of staircase design (amendment to previously approved 37484/003)

This application has been approved

New planning application:

50311/007 Land North West of Rose Villa, Sandy Lane, Kingsley

Timber stables and store room

It was agreed to send the comments sent for application 005 which was an objection.

Proposed: Cllr Lowe

Seconded: Cllr Rigden

All agreed unanimously

18.47 St Nicholas Cemetery & Cemetery Chapel

Cllr Rigden mentioned that a letter was in Kingsley Parish pigeon hole at the Kingsley Centre on 21/09/2015 with no envelope. The letter was from Hampshire County Council dated 18/08/15 addressed to St Nicholas Church requesting to cut down the overgrown

vegetation on South Hay Lane within 21 days. Cllr Rigden confirmed that a reply to the letter was sent immediately mentioning that the vegetation was outside Kingsley boundary

Cllr Pearson confirmed that the damp work at the Chapel is nearly completed and that the Clerk confirmed that the excess of £250.00 had been paid.

18.48 Transport, Highways and Road Safety

Cllr Rigden confirmed that a 75% majority was needed in a ballot if the name of the B3004 through the village is to be changed from Main Road to Forge Road.

18.49 Commons, Village Greens and Rights of Way

The Chairman stated that the bracken on Lower Green had to be cut for health and safety reasons and this had been done by bringing forward the Autumn cut. There will have to be a second cut at a reduced cost of £160 later in the year.

Cllr Gregory asked the clerk to contact Playsafe again as the seats of the swings haven't been replaced yet to the originals.

Cllr McCorkindale confirmed that the transfer documents for the sale of the access land for the Piggery development with map have been received and needed to be examined and signed. It was proposed to call a special meeting to vote on the agreement for Wednesday 30th September 2015 at 6pm.

Cllr Rigden stated that a letter was sent to a local resident about three years ago giving permission for utility connections and construction vehicles across footpath 6.. It was proposed that a similar letter should be sent for the building works at Greenbanks giving permission for access over Footpath 6 subject to conditions of liability and HCC regulation. Cllr Rigden asked Cllr McCorkindale not to vote on the matter as having an interest.

Proposed: Cllr Rigden

Seconded: Cllr Pearson

All agreed unanimously

Cllr Rigden mentioned that he was going to meet Mr Gambe from the Fish Pound Association to discuss about the the rubbish along the pound.

18.50 Community Resilience

No report

18.51 Environment and Biodiversity

No report

18.52 Kingsley Village Forum

No report

18.53 Housing, Business & Commerce

Cllr McCorkindale confirmed that there was 2 sites being considered for affordable housing in Kingsley.

18.54 Communications

The correspondence received this month was listed by the clerk and circulated to all councillors prior to the meeting.

Cllr McCorkindale mentioned that she had to contact Google to delete a telephone number showing recently by mistake on the parish website for a former clerk who has passed away.

18.55 District Councillor

Cllr Ashcroft mentioned that a £1,000.00 grant was still available to be spent before next April 2016.

18.56 Procedures, Finance and Payments

Payments to be made & Accounts to accept
The current balance was noted as £14,949.15

Payment Date	Payee	Payment Mode	Description	Amount
16/07/2015	SSE	DD	Invoice electricity St Nicholas Chapel period 01/04/15 to 26/06/15	19.47
21/07/2015	CPRE	BACS	Annual membership renewal	36.00
22/07/2015	Linda McCorkindale	BACS	Reimbursement towards Upper Green sale of land newspapers notification	74.88
22/07/2015	Karine Nana Yonko	BACS	Inv 0004/2015-16 clerk's July 2015 expenses	54.50
22/07/2015	Karine Nana Yonko	BACS	Clerk's July 2015 salary	313.40
22/07/2015	HMRC	BACS	PAYE period to 05/08/15	71.60

Payment Date	Payee	Payment Mode	Description	Amount
31/08/2015	HALC	BACS	Invoice 12426 Transparency code seminar	42.00
31/08/2015	Eurooffice	BACS	Invoice	37.87
31/08/2015	Karine Nana Yonko	BACS	Inv 0005/2015-16 clerk's August 2015 expenses	40.00
31/08/2015	Karine Nana Yonko	BACS	Clerk's August 2015 salary	251.60
31/08/2015	HMRC	BACS	PAYE period to 05/09/15	56.40

Payment Date	Payee	Payment Mode	Description	Amount
23/09/2015	Playsafe Ltd	BACS	Invoice 5263 Swing replacement upper green	612.00
23/09/2015	BDO	BACS	Invoice 1421531 audit commission report year ending 31/03/15	120.00
23/09/2015	R.A Croft Ltd	BACS	Excess for dump works carried out at St Nicholas Church Ref invoice 4344	250.00
23/09/2015	Karine Nana Yonko	BACS	Inv 0006/2015-16 clerk's September 2015 expenses	58.10
23/09/2015	Karine Nana Yonko	BACS	Clerk's September 2015 salary	436.40

Due to the time, the Chairman announced that the following items have to be postponed to an additional meeting. Wednesday 30th September 2015 at the Kingsley Centre at 6pm was proposed.

To consider the approval of the following changes to Standing Orders and Risk Assessment

1) Standing Orders (revised April 2013)

Propose: New section '4 Lead Councillors' as per the attached document
Propose: New section '26 - Transparency' as per attached document

2) Appendix B - Financial Regulations (May 2013)

Propose update section '5 - Banking arrangements' as per attached document

3) New Appendix F

Propose new 'Appendix F - Lead Councillors as per attached document to replace the stand alone Parish Council document called 'Lead Councillors' dated April 2014

4) KPC Risk Assessment (May 2013)

Propose all due dates in KPC Risk Assessment May are updated to June 2016

To consider the issues arising report for KPC audit for the year ended 31st March 2015

To receive an update on the pension scheme from Cllr Rigden

To consider the review of the clerk contract of employment

Date of Next Meeting of Kingsley Parish Council

The next Parish Council meeting will be held on Wednesday 30th September 2015– 6.00 pm
at The Kingsley Centre.

There being no further business the meeting closed at 10.15pm.

CHAIRMAN DATE