

KINGSLEY PARISH COUNCIL

Minutes of the meeting held on Thursday 22nd October 2015 at 7.30pm in the Kingsley Centre

Presents: Cllr Rigden
Cllr McCorkindale
Cllr Gregory
Cllr Lowe
Cllr Clayton

In attendance: 2 members of public and District Councillor David Ashcroft (late arrival)

18.64 Chairman's Opening Remarks

Cllr Rigden welcomed the members of the public and advised the position of the fire exits.

The Chairman announced this would be the last meeting Cllr McCorkindale would be attending as a Parish Councillor. He would therefore like to take this opportunity to thank her, on behalf of the Parish Council, and acknowledge her efforts, hard work, commitment and achievements throughout the 7 years she has served the Parish Council. She will be missed.

18.65 Apologies for Absence

Cllr Pearson
Karine Nana Yonko, Clerk

18.66 Declaration of Personal/Prejudicial Interest

None

18.67 Public Question Time

A member of the public asked if anyone can apply for the Local Green Space funding to which the Council replied: yes, as far as they are aware.

18.68 Approval of Minutes of the Meeting held on 24th September 2015

Cllr Lowe proposed the wording '*was outside Kingsley boundary*' in 18.47 be amended to '*was outside of the boundary of Kingsley Parish Council owned land*'.

There being no further amendments proposed, the minutes of the last meeting held on Thursday 24th September 2015 were approved as a true record of the meeting and were signed with above amendment being accepted

Proposed - Cllr McCorkindale

Seconded - Cllr Lowe

All agreed unanimously.

Approval of Minutes of the Meeting held on 30th September 2015

The minutes of the meeting held on Wednesday 30th September 2015 were approved as a true record of the meeting and signed.

Proposed - Cllr Gregory

Seconded - Cllr Clayton

All agreed unanimously.

18.69 Matters Arising

None.

18.70 Planning Applications

Applications ongoing:

Enforcement EC/51617/003 erection of building and change of use to mixed agricultural and aircraft hangar.

Cllr McCorkindale reported that she spoke to EHDC's compliance department who said they were not intending to take further action as they consider no harm is being done. The agricultural building is being predominantly used for storage of hay and the owner rarely uses his plane anymore if at all.

Enforcement APP/M1710/C/15/3131080 Land at Forge Road, Sleaford, Bordon, Hampshire, GU35 9LL

The Council agreed to not comment on this application as it is outside of Kingsley Parish.

New chimney/flue/vent in the Kingsley Business Park

This application is ongoing.

50311/007 Land North West of Rose Villa, Sandy Lane, Kingsley Timber stables and storeroom.

This application is now awaiting decision.

New planning applications:

None.

Additional Planning Application added to the Agenda at the Meeting

TAG Farnborough Airport Air Space Change Proposal

Cllr Clayton suggested the Parish Council writes to the Civil Aviation Authority (who will be deciding the application) to voice its concerns about the proposal following receipt of email from Cllr Sue Halstead, EHAPTC Chairman, urging anyone who will be affected by it to do so. The proposal was published for consultation from February to May 2014 but subsequently changed, without further consultation, prior to submission in August 2014.

The Council agreed, as Kingsley will be affected by the proposal, Cllr Lowe would draft a letter from the Parish Council to the CAA raising concerns about the additional noise, pollution from aviation fuel, lack of consultation following the changes and lack of information on which to assess the impacts on Kingsley.

18.71 St Nicholas Cemetery & Cemetery Chapel

Cllr Rigden reported that Cllr Pearson had informed him that the damp work on the chapel had now been completed and must now be left to dry for a few weeks before decorating can be completed.

18.72 Transport, Highways and Road Safety

The Council agreed to deploy the Speed Limit Reminder in the village four times a year at a cost £400.

Proposed - Cllr Lowe

Seconded - Cllr McCorkindale

All agreed unanimously

The Council further agreed to investigate the possibility of getting Hampshire County Council (HCC) to agree to fund at least one safe pedestrian crossing in Kingsley out of the funding ring fenced for the Bordon & Whitehill Regeneration (B&WR, formerly Eco-

Town) traffic mitigation measures in surrounding villages that will come from developer contributions pursuant to S106 agreements.

HCC have intimated that the need to implement mitigation measures would be assessed if and when there is evidence of additional traffic impacts from the B&WD. However, the Council considers there is a very real and present danger to pedestrians crossing the busy main lorry route through the middle of Kingsley that should be mitigated a.s.a.p and not if and when there is extra traffic from the B&WD.

Cllr Ashcroft agreed to offer his advise and support to the Council's bid to get a pedestrian crossing installed and informed the Council the money that comes from S106 agreements will soon be coming instead from community infrastructure levies (CILs).

18.73 Commons, Village Greens and Rights of Way

Cllr Gregory reported that the swings at Upper Green that were taken down while the timber crossbar was replaced have now been rehung. However, the dragon's teeth that prevent vehicles from encroaching or parking on Upper Green still need to be replaced and anchored better into the ground. Also, he had noticed dogs had been fouling the playground and suggested the Council consider putting up a sign saying 'no dogs allowed', 'please do not allow your dog to...' or equivalent in the playground. Cllr Rigden also suggested putting a notice to this effect in the Kings World.

18.74 Community Resilience

Cllr Clayton agreed to set up a meeting with Lynne Jeffery of the Kingsley Centre as soon as possible, to discuss collaborating on an emergency response plan in the event the parish experiences severe weather or power cuts.

18.75 Environment and Biodiversity

Cllr McCorkindale said that the Hampshire & Isle of Wight Wildlife Trust was involved with the maintenance of Kingsley Common with the MoD and Debbie Tarn was a point of contact in the Trust. Cllr Rigden said that there had been no response to messages sent to the MoD about the invading bracken.

18.76 Kingsley Village Forum

No report

18.77 Housing, Business & Commerce

Cllr McCorkindale confirmed there was now 1 site that had been identified as suitable for affordable housing in Kingsley, subject to planning. A proposed layout for the site, which is at the former Dean Farm golf course, is currently being designed.

18.78 Communications

The correspondence received this month was listed by the clerk and circulated to all councillors prior to the meeting.

Cllr Clayton suggested the Council should consider passing on to the local community any of the numerous notices or emails it receives that it thinks would be of interest. Cllr Rigden agreed. It was suggested this could be accomplished by posting them on the Parish Council's website, perhaps in the King's blog, and/or on a Parish Council notice board in the Kingsley Centre. Cllr Rigden said he would look into this.

18.79 District Councillor

Cllr Ashcroft reported that EHDC supports the Hampshire & Isle of Wight devolution bid. He also mentioned that he still had some District Councillor funding left (up to £1,000 per application) to be spent by April 2016.

18.80 Procedures, Finance and Payments

Cllr Rigden suggested the Council considers its budget in the next month. He will circulate a draft budget to all Councillors, together with the list of proposed capital expenditure.

Cllr Ashcroft suggested, if the Council thinks its budget needs to be increased it should act quickly as the Deputy Leader of EHDC, Richard Millard, is currently looking at employment and community assets.

Review of the 2014 Audit

The Chairman reported on the findings of the BDO external audit. The external auditor had raised two matters:

The first matter concerned the recognition of a Capital Asset in the Parish Council Asset Register. The repairs and framing of an altar cloth had been gifted to the Parish Council and this was recorded as a capital assets with a value of £2,000. This is the value declared for insurance purposes. However, the auditor said as this was a gift it should be shown under capital assets with a value of £1 or nil.

The second matter was a statement that the recommendations made in the internal auditor's report should be addressed.

The Parish Council agreed to take action to implement both the above recommendations.

The Internal Auditors made 5 recommendations and these were discussed at the meeting.

Grants and Donations: The 1st recommendation relates to the annual donation of £500 the Parish Council makes to the Kingsley Centre (for kindly allowing the PC to use facilities at the Kingsley Centre throughout the year). This is recorded as a donation but there was clearly confusion in the councils records as to whether this was a donation or a grant. If it was the latter then more formal procedures would need to be followed before a grant is given. Cllr Rigden said he would discuss this with Kingsley Centre (Lynne Jeffries) and ask for an estimate of the cost of the facilities used by the Parish Council. This would then form a basis for this year's donation to the Centre.

Payment of rent to Landowner for allotments: The 2nd recommendation relates to the annual rent paid for lease of land for the allotments. The auditor felt that the annual rental charge paid for the council was increased without clear supporting rationale from the landlord. In the agreement with the landowner it does not specify which party initiates the bi-annual discussions for rent reviews. It is recorded in Parish Council minutes that the Parish Council agreed to an increase in rent in line with inflation. This was proposed in a letter to the landowner and agreed.

New legislation: The 3rd and 4th recommendations are to implement new legislation that comes in this year and next (Transparency and Workplace Pensions.) This is in hand and is being discussed at Parish Council meetings.

Pecuniary interests: The 5th recommendation relates to declarations of pecuniary interest and arose from the situation a couple of years ago when the treasurer of FoSN was on the Parish Council. At the time the Parish Council wrote to the Monitoring Officer in EHDC asking for advice on the matter and she responded there was absolutely no conflict of interest. The internal auditor thought this was a very narrow view. However, the issue has now gone away as the Councillor in question is no longer on the Parish Council.

Allotments rent & water bills

Cllr Rigden reported that the Allotment Association had been notified that the Site rental for 2016 year is £350 and that the water bills for 2015 are, in total, £147.56. Hence, the total amount due to be paid to the Parish Council by the Allotment Association is £497.56.

Workplace pension enrolment

The Chair had circulated information he had learned about workplace pensions to all Councillors prior to the meeting.

The Parish Council is under no obligation to set up a workplace pension until the Clerk's salary exceeds the statutory minimum threshold. The Parish Council has therefore decided not to set up a pension scheme unless the Clerk makes a request to join one. If the Clerk makes such a request, the Parish Council is not allowed to refuse and a scheme will be set up with NEST. However, the Parish Council does not have to and, for the moment, has agreed not to make contributions to the scheme. The Parish Council will write to the Clerk setting out the Parish Council's position on the new pension scheme and the rights of an employee to request to join a scheme that they can elect to make voluntary contributions to.

Proposed - Cllr Rigden

Seconded - Cllr Gregory

All agreed unanimously.

Transparency

The Chair informed the meeting, in order to comply with the transparency code, the Register of Interests of Councillors should be posted on the Parish Council's website. However, in light of some contentious issues in the Parish the Chairman felt uncomfortable about putting information about Councillors property owned on the open internet. Instead the Chairman proposed to put a statement on the website saying that the Register of Interests can be seen on application to the Parish Clerk.

The chairman also reported that EHDC had been told about the resignation of Cllr McCorkindale and request was made to allow a new Councillor to be co-opted onto the Council. EHDC will respond after a two week interval.

Payments to be made & Accounts to accept

The current balance was noted as **£19,951.80**

Payment Date	Payee	Payment Mode	Description	Amount
16/10/2015	South East Water	BACS	Invoice 11 Allotments water bill period 12/03/15 to 14/09/15	126.21
16/10/2015	HALC	BACS	Invoice 12507 pensions workshop attended by Chris Rigden	60.00
16/10/2015	Southern Electric	DD	Invoice for St Nicholas chapel electricity period 27/06/15 to 25/09/15	20.31
22/10/2015	Eurooffice	BACS	Invoice 2746313 office stationery	37.74
22/10/2015	Karine Nana Yonko	BACS	Inv 0007/2015-16 clerk's October 2015 expenses	64.30
22/10/2015	Karine Nana Yonko	BACS	Clerk's October 2015 salary	456.80
22/10/2015	P.J.Grace	BACS	Invoice for clearing up fallen tree at St Nicholas Cemetery	108.00

Date of Next Meeting of Kingsley Parish Council

The next Parish Council meeting will be held on Thursday 26th November 2015 – 7.30 pm at The Kingsley Centre.

There being no further business the meeting closed at 9.40pm.

CHAIRMAN DATE