

KINGSLEY PARISH COUNCIL

Minutes of the meeting held on Thursday 24th March 2016 at 7.30pm in the Kingsley Centre

Present: Cllr Rigden
Cllr Clayton
Cllr Lowe
Cllr Gregory

Members of Public: Five members of the public were present

19.37 Chairman's Opening Remarks

The Chairman thanked the Councillors for coming to the meeting and welcomed the members of the public.

It was agreed to add a further item to the agenda to receive a report from Cllr Clayton on the latest village broadband developments. This will be included after item 17.

19.38 Apologies for Absence

Cllr R. Coury
The Clerk, Karine Nana Yonko

19.39 Declarations of Personal/Prejudicial Interest

There were no declarations

19.40 Election of Vice Chairman To consider the appointment of a vice-chairman for the Parish Council

Following a short discussion it was proposed that Cllr Lowe should become Vice-Chairman of the Council

Proposed: Cllr Clayton
Seconded: Cllr Gregory
Vote: All agreed unanimously

Cllr Lowe confirmed that he accepts this post.

19.41 Public Question Time Public Questions Consideration of agenda items which will be open to public participation

There were no items raised by members of the public.

19.42 Approval of Minutes of the Meeting held on 25th February 2016

It was proposed that the minutes of the meeting held on 25th Feb 2106, issued by the Clerk by email on 14 March, should be accepted as an accurate record of the business conducted at the meeting.

Proposed: Cllr Lowe
Seconded: Cllr Gregory
Vote: All agreed unanimously

19.43 Matters Arising

None

19.44 Planning Applications Applications

Ongoing:

Enforcement APP/M1710/W/15/3141363 Land at Forge Road, Sleaford, Bordon, Hampshire, GU35 9LL

An appeal has been made by Mr A Burrows relating to the change of use of use of the land (now) referred to as Riverside Paddock, Forge Road, Sleaford, Bordon, Hampshire, GU35 9LL

The Hearing into the matter will take place at Meadow Room, Kingsley Centre, Main Road, Kingsley GU35 9ND on 04 May 2016 and will commence at 10:00am for 1 day(s).

Members of the public are welcome to attend the Hearing and may take part in the discussion if the Inspector agrees. It was agreed that it would be good if some Councillors also attended.

TAG Farnborough Airport Air Space Change Proposal

Cllr Lowe reported that he had been in contact with Damian Hinds (MP) office. The office reported that they have not had further information since November and were going to write to the Chief Executive of TAG Farnborough Airport asking for an update.

SDNP/15/05743/LDE Pear Tree Barn, The Straits, Kingsley, GU35 9NT Certificate of lawful development for existing use – The use of the building as B1C – vehicle servicing, classic car restoration. Storage, sales and distribution of vehicle parts, and manufacture of vehicle parts.

The decision is Pending

EHDC has sent a letter to the Parish Council explaining that this is an application for a lawful development certificate to establish an existing use. Hence they cannot put conditions or restrictions on the decision notice as would be possible for planning applications.

The merits of the use or the planning policies of the area cannot be considered. The test that must be applied is whether on the balance of probability the use has taken place for the preceding ten years, based on the evidence submitted.

53404/003 The Wood Yard, Main Road, Kingsley, Bordon: Open fronted wood store

Permission granted. The EHDC Landscape Officer and KPC asked for height to be restricted to about 3 meters as required in a condition of the original planning permission for use of the yard in 2012. This has been overruled by Planners!

Cllr Rigden has written to the Planning Officer asking for an explanation.

SDNP/16/00074/LDP 1 Orchard Cottages Oakhanger Road Bordon Hampshire GU35 9JP: Certificate of lawful development for proposed works - single storey rear extension

Approved

SDNP/16/00174/FUL Land South of Foxes Green Street East Worldham Bordon GU35 9NN: Change of use of agricultural land to provide 3 no. equestrian stables plus 1 no. tack room. New hardstanding and new vehicular entrance.

This application has been withdrawn, but a new application has been submitted. This is:-

SDNP/16/01234/FUL Land South of Foxes Green Street Kingsley Bordon Hampshire: Change of use of existing agricultural land to provide two equestrian stables and tack room

The notification was received by the Parish Council on 21st March. The new application uses the same land and change of use as in the original application. The key difference is that access is now not direct from the B3004 but via an HCC maintained track to the west of the site and across land owned by the AMA.

Comments are required by 11 April so it was agreed that the Parish Council would submit an objection along similar lines as the objection to original application. Chairman to circulate proposed comments to Councillors for review prior to submission.

Proposed: Cllr Clayton
Seconded: Cllr Lowe
Vote: All agreed unanimously

Chimney and use of industrial buildings, 4 Park Ironworks, near Churchfields, Kingsley

Cllr Lowe reported that he is going with some local residents from Churchfields to a meeting the EHDC Senior Development Inspector on 6th April to discuss the matter and will report back to the Parish Council

19.45 St Nicholas Cemetery & Cemetery Chapel

Nothing to report

19.46 Transport, Highways and Road Safety

Cllr Lowe reported that the Ballot on whether the B3004 through Kingsley should be called Main Road or Forge Road was in hand. Letters from the Parish Council and ballot papers have been produced for the 175 premises with Main Road in their address and will be distributed by volunteers in the near future.

Cllr Lowe will make it clear to the volunteers that if they express their views when delivering the letters they are to make it very clear that they are not representing the Parish Council's view – the Council is neutral on the matter.

Cllr Lowe reported that he had been asked by Headley Parish Council if Kingsley wanted to continue with the SLR (Speed Limited Reminder) signs that are displayed in the village for 4 weeks a year at a cost of about £400. Funding for this was included in the budget for 2016/17.

After considerable discussion it was agreed to extend participation for one more year – pending identification of a more effective alternative (eg better use of Smiling SID equipment and/or permanent SLR equipment).

Proposed: Cllr Lowe
Proposed: Cllr Lowe
Second: Cllr Clayton
Vote: All Agreed unanimously

Cllr Lowe will let Headley know the above decision.

Cllr Lowe reported changes to the Lengthsman scheme funding. The Parish will still get £1,000 per year but 25% of this now has to be spent on Rights of Way. To date the Parish Council had used all the money to clear footpaths along side the B3004.

Cllr Lowe reported on the response he had from HCC and the Bordon Whitehill Project concerning likely delays along the B3004 and use of Oakhanger road when the A325 is closed for upgrading for the new town. He reported that the initial response along the lines 'there have always been delays along these roads so more will not matter' was not acceptable and he wrote back asking for more specific information. The latest reply was more forthcoming and with a change to the layout plans for access to the Broxhead road from the A325 the project now predicts little or no extra delays.

19.47 Commons, Village Greens and Rights of Way

Cllr Gregory reported that the Clerk has asked for quotation from Playsafe to repair the Zip Wire in the children's playground on Upper Green.

Cllr Gregory and Rigden will complete the specification for renewal of the Dragon's teeth on Upper Green after a site visit.

Cllr Rigden and a member of the public confirmed that a red van parks on Upper Green near the Children's playground at times when no children were using the green. Also a 4x4 vehicle is sometimes seen on the eastern side of the Green, presumably accessing the horses on the field behind the green. In both cases, if it safe to do so, Councillors should point out to the drivers of these vehicles that it is an offence to park on Village Greens. It was suggested that a sign saying no parking except for access to the playground should be considered.

Cllr Lowe reported that HCC has appointed a new Countryside Access Ranger who has asked the Council to fill in an online survey about the Parish. Cllr Lowe will complete and submit the survey for the Parish Council.

19.48 Community Resilience

Cllr Clayton reported on the ongoing discussion with the Kingsley Centre about the options for providing facilities at the Centre to be used in the event of an emergency. The options ranged from installing a full size generator that automatically cuts in when there is a power cut, to the provision of some ad hoc equipment such as gas stoves, blankets etc. The former option provides a more secure and reliable solution but is expensive whilst the later is cheaper but would rely on volunteers.

It was agreed that Cllr Clayton would continue discussions with the Kingsley Centre and express the Council's view that the generator solution seems preferable if a grant for its purchase and installation can be obtained. Cllr Clayton is to ask the Centre if a funding application could be made to find out the likely level of an SSE grant and then the Parish Council would consider funding any shortfall as well as contribution towards the annual maintenance cost.

The Council also discussed the letter from Kingsley Centre asking if the Parish Council would consider a further contribution to the Centre to make up for significant cuts to its funding in future years.

There is little doubt that the village appreciates the shop, post office and facilities provided at the Centre and this will be considered further at a future meeting.

19.49 Fest in the Field Event

Cllr Rigden reported that EHDC have advised that there are some Developer Contributions due to Kingsley. These amount to £3,071 for Public open space and recreation and £1,622 for Environmental Improvements. EHDC confirmed that these can only used to support the specific areas as defined and cannot be used for helping fund the new school classroom. The remit for this falls to HCC on developments of more than 10 new dwellings.

The council discussed the application from FOBS for a grant of £1,200 to pay for the security at the Fest in the Field event in June 2016. It was proposed and agreed that based on the application information supplied by FOBS a grant was justified

Proposed: Cllr Clayton
Seconded: Cllr Gregory
Vote: All agreed unanimously

Cllr Rigden will draft a letter to FOBS say the grant is approved with the conditions that the money is returned if event does not go ahead; the grant is used solely for purpose given in application unless a change is explicitly agreed by the Parish Council; and a report on the success of the event is provided.

19.50 Environment and Biodiversity

Nothing to report

19.51 Kingsley Village Forum

Nothing to report

19.52 Housing, Business & Commerce

The Hyde Group will make a presentation at the next Council meeting on the proposed affordable housing development in the village.

19.53 Review of Capital Projects

Cllr Clayton confirmed she is still working on the Capital Projects plan.

19.54 Broadband

Cllr Clayton reported that she and Cllr Coury are meeting the HCC Program Manager of the Hampshire Superfast Broadband rollout and representatives from BT Openreach on 30th March.

Cllr Clayton presented some of the information she and Cllr Coury had assembled concerning Broadband in Kingsley and there was a long discussion of the questions to be asked at the HCC/BT meeting.

Once this meeting has been held a report will be produced to go on the Parish Council website.

19.55 Communications

The correspondence received this month was listed by the clerk and circulated to all Councillors prior to the meeting.

An anonymous letter had been received by all Councillors, but no action will be taken as the letter in addition to being anonymous, contains no information relevant to council business

19.56 District Councillor

No report.

19.57 Procedures, Finance and Payments

External Auditor

Cllr Rigden reported that the Smaller Authorities Audit Appointments Ltd will take over from BDO in 2017 to appoint external auditors for small authorities. Parish Councils can opt out of this arrangement by 30th March, but would then be responsible for setting up their own audit teams and appoint external auditors.

In most years neither Kingsley's income nor expenditure will exceed £25,000 although expenditure may exceed this level in some years (when there are major projects with grants, for example). It is understood that this means that for most years the Parish Council will not have to pay for an external auditor, but may have to have an external auditor at a cost of £200 in the years when / if the condition of the £25,000 limit is breached. The annual payment to BDO has been £120.

Our internal auditor has confirmed the above understanding is correct and it was proposed that Kingsley Parish Council would not opt out of SAAA Ltd scheme.

Proposed: Cllr Rigden
Seconded: Cllr Lowe
Vote: All agreed unanimously

Changes to banking mandate and arrangements

Cllr Rigden reported that TSB have at last confirmed how the Parish Council can update its mandate for online payment authorization.

It was proposed that the Clerk should be set up as a 'create only' user to set up payment details online. All Councillors will be authorised to approve payments and any two Councillors will have to authorise each payment. This will then mirror the cheque payment procedure.

Propose: Cllr Rigden
Second: Cllr Lowe
Vote: All agreed unanimously

The Clerk will work with TSB to implement these changes as soon as possible.

Workplace Pensions

The Parish Council has to write to the Clerk to tell her of her rights with regard to joining a Workplace Pension scheme.

The Parish Council has passed two resolutions on this at previous meetings. These are to use the NEST scheme if the Council needs to set up a scheme (which it only needs to do if the Clerk requests to join a scheme) and the Council will not be making an employer contribution should the Clerk ask to join a scheme.

Cllr Rigden has composed a letter to be sent to the Clerk setting out the situation. This will be circulated to Councillors for review before it is sent to the Clerk on 1 April 2016.

Payments to be made & Accounts to accept March 2016 Payments Schedule

The Chairman announce that the bank balance at 24 March is £13,506.51 and signed the accounts

It was proposed that following three payments should be made

Proposed: Cllr Clayton
Seconded: Cllr Lowe
Vote: All agreed unanimously

Payment Date	Payee	Payment Mode	Description	Amount
23/03/2016	Karine Nana Yonko	BACS	Inv 0012/2015-16 clerk's March 2016 expenses	95.00
24/03/2016	Karine Nana Yonko	BACS	Clerk's March 2016 salary	385.00
24/03/2016	Open Spaces Society	BACS	Annual Subscription	45.00

Date of Next Meeting of Kingsley Parish Council

The next Parish Council meeting will be held on Thursday 28th April 2016 7.30 pm at The Kingsley Centre.

There being no further business the meeting closed at 10.00pm.

CHAIRMAN DATE

