

KINGSLEY PARISH COUNCIL

Minutes of the meeting held on Thursday 26th May 2016 at 7.30pm in the Kingsley Centre

Present: Cllr Lowe
Cllr Gregory
Cllr Clayton

Clerk – K. Nana Yonko

In attendance: 6 members of public & District Councillor David Ascroft

19.90 Chairman's Opening Remarks

Cllr Lowe chaired the meeting as Cllr Rigden had sent his apology of absence prior to the meeting for health reason. Cllr Lowe welcomed the members of the public and advised the position of the fire exits

19.91 Apologies for Absence

Cllr Coury & Cllr Rigden

19.92 Declaration of Personal/Prejudicial Interest

None

19.93 Public Question Time

A member of the public asked if the parish was dealing with All Saints Church ground maintenance as she noticed a big tree needs to be looked at. Cllr Lowe replied that we were not in charge of that Church.

Lucy Doggrell asked what the status was of balloting the Dean Farm business units . As Cllr Lowe was to make a report on the MainRd/Forge Rd ballot later in the meeting this question was discussed later.

19.94 Approval of Minutes of the Meeting held on 28th April 2016

The minutes of the meeting held on Thursday 28th April 2016 were approved as a true record of the meeting and signed.

Proposed - Cllr Clayton

Seconded – Cllr Gregory

All agreed unanimously

19.95 Matters Arising

None

19.96 Planning Applications

Applications on-going:

Enforcement APP/M1710/W/15/3141363 Land at Forge Road, Sleaford, Bordon, Hampshire, GU35 9LL

Cllr Lowe confirmed that the public hearing was held on 04/05/16 with 15 members of the public attending it. A brief description of the meeting was given. The inspector will consider all the comments and evidences and complete the report with a decision in about five weeks time.

TAG Farnborough Airport Air Space Change Proposal

This application is on going

**SDNP/16/01234/FUL Land South of Foxes Green Street East Worldham Bordon GU35 9NN
Change of use of existing agricultural land to provide two equestrian stables and tack room**

The decision of this application is pending but will be dismissed if not satisfactory.

Chimney and use of industrial buildings, 4 Park Ironworks, near Churchfields, Kingsley
Cllr Lowe confirmed that he and Anna Smith met with the EHDC inspector and that a precedent had been set on B2 use because of the previous existence of the Forge and Old Park Iron Works. EHDC could not reverse this. LCA will therefore be asked to re-apply for permission for the Flue and Car Sales activities.

1 Orchard Cottages, Oakhanger Road, Bordon GU35 9JP
Two storey side extension and pitched roof to replace existing flat roof
The application is awaiting decision.

52258/005 Dwelling, The Old Piggery, Main Road, Kingsley, Bordon
Cllr Lowe confirmed that the Parish did strongly objects to this application.

New application:

56703 Orchard House, Main Road, Kingsley, Bordon, GU35 9LT
Lawful development certificate proposed – rear single storey extension

21297/002 The Spindle, Main Road, Kingsley, Bordon, GU35 9ND
Single storey rear extension

24117/020 Dean Farm Cottage, Main Road, Kinglsey, Bordon, GU35 9NG
Retention of use of part of existing garage as ancillary annex with conservatory

54616/011 Land West of Farnham Road, Bordon
Retention and continued display of two non-illuminated free standing signs

It was agreed that Cllr Lowe, Cllr Clayton and Cllr Gregory will communicate via email for any comments on the above planning applications.

19.97 St Nicholas Cemetery & Cemetery Chapel
No report

19.98 Transport, Highways and Road Safety

Main Road Ballot

Cllr Lowe confirmed that progress has been made, 80% of the ballots have been collected and that the ballot result should be ready for the next parish meeting. When discussing Lucy Doggrell's question, Cllr Ashcroft commented that Selbourne had had a similar query and he advised Cllr Lowe to contact EHDC for a ruling.

Lengthsman Scheme

Cllr Lowe confirmed that the path way along main road from the Allotments site to the Kinglsey Centre has been done recently.

Speed Limit Sign

It was reported that the speed limit signs at both side entrances of the village are being overgrown by overflown edges. Cllr Lowe is to contact the Lengthsman to request a maintenance.

Smiley Sid Speed Sign

Cllr Lowe mentioned that the SID was deployed several times in May and that on one occasion, volunteers had recorded 25 vehicles exceeding 35 mph within 1 hour. August will be when the SID returns to Kingsley again.

19.99 Commons, Village Greens and Rights of Way

Upper Green

Cllr Gregory confirmed that he met with Nick Adam, the parish contractor for the annual play inspection, early May and was told that the play equipment still has a three years lifetime. Cllr Gregory advised Mr Adam of the quotation received from Playsafe for the repair of the zip wire seat. Mr Adam said that he was going to email Cllr Gregory with a contact of a supplier which will be cheaper.

The annual play equipment report has not been received yet.

The clerk was asked to contact Paul Grace about the growing brackens at Lower Green.

Cllr Lowe mentioned that he was not sure of the development between SSE and Cllr Rigden in regards of the wayleave request for under footpath 6 for electrical supply to new house therefore the subject is postponed for next month meeting.

20.01 Community Resilience

Cllr Clayton confirmed that the Kingsley Centre is going to apply to Scottish Energy for a grant for a generator which has been quoted to £20,000.00 + vat without counting the other expenses such as insurance, checks, maintenance, petrol etc... The deadline for submission for grant application is September.

Cllr Clayton mentioned that the generator would be considered as an asset to the parish. She also mentioned that a planning will have to be submitted and other points to be considered such as environmental

A discussion needs to be programed for the next parish meeting.

20.02 Environment and Biodiversity

No report

20.03 Kingsley Village Forum

Annexe 1: Kingsley Village Forum Minutes

20.04 Housing, Business & Commerce

Cllr Lowe mentioned that week commencing 11th July is a National Rural Housing Week. HARA is organising a presentation at the Kingsley Centre on Monday 11th July from 12noon to 2pm and is inviting other Parish Councils to attend. Kingsley PC has been asked to support the event.

20.05 Review of Capital Projects

No report

20.06 Communications

The clerk had sent out electronically the list of communications received this month to all councillors prior to the meeting.

20.07 Broadband

Cllr Clayton confirmed that she has with Cllr Coury been collecting lists distributed a while ago with details of names and addresses of residents showing an interest in improving the village broadband. Cllr Clayton confirmed that all the updated information are on the website and that a decision on the different available options to improve the speed of broadband must be taken at the June 2016 meeting.

20.08 District Councillor

Cllr Ashcroft mentioned that BT (Open Reach) has three years to get broadband up to speed.

He confirmed that Hampshire Highways has now a department at EHDC and that they have reinforced the numbers of parking fine officers.

Cllr Ascroft mentioned that there are roadworks and restrictions going on the B3004 Broxhead Farm Road in Sleaford at the A325 Junction.

He also mentioned that the Hampshire Devolution Consulation should be on soon.

Lastly Cllr Ashcroft confirmed that he is now the Chairman of the Council at EHDC.

20.09 Procedures, Finance and Payments

Banking Arrangements

Cllr Lowe confirmed that the banking arrangements are on going and for that reason all payments of invoices are to be made by cheque this month. The clerk has applied for the parish to have a debit card. Cllr Rigden & Cllr Lowe have now received their pin after having applied for online banking but are still waiting for card and card readers. Hopefully everything should be set up for June payments. Once all set, all coucillors will apply for online banking.

Internal Audit

Annexe 2 : Internal Audit Report

Cllr Lowe confirmed that the internal auditor Eleanor Greene audited the council on the 19/05/16 and the overall of her reports is good. The auditor congratulated the Clerk on her excellent book and record keeping again.

The following points have been raised:

- 1- **Minutes:** The clerk will have the February 2016 minutes signed again at the June 2016 parish meeting for acceptance.
- 2- **Grants:** This relates to the parish council annual donation to the Kingsley Centre. A parish council cannot make donations so the parish will have to get an invoice from the Kingsley Organisation for the ful amount that the parish wishes to give to the Centre each year.
- 3- **Budget and Precept:** The clerk will make sure the budget and precept are recording separately and clearly and that the budget is annexed to the minutes
- 4- **Rent:** This relates to the rent of land for allotments. Cllr Rigden will put more details as to rational for any changes next time the rent is reviewed.
- 5- **Members interests:** Cllr Rigden is to add the EHDC link onto the parish website where all the coucillors interests are shown.
- 6- **Software:** Cllr Rigden will investigate the options available

Payments to be made and Accounts to approved

The current balance was noted as £16,386.89

Payment Date	Payee	Payment Mode	Description	Amount
23/05/2016	Eurooffice Ltd	Chq	Inv no 2906164 - Stationery	68.71
23/05/2016	Do The Numbers Ltd	Chq	Inv no 12/423 - Internal audit year ending 31.03.16	185.00
23/05/2016	The Landscape Group	Chq	Inv GM733804 dated 26/01/15 - St Nicholas & Upper green grass cut 10/14	284.09
23/05/2016	Karine Nana Yonko	Chq	Clerk's May 2016 expenses invoice 0002-2016/17	80.50
23/05/2016	Karine Nana Yonko	Chq	Clerk's May 2016 salary	332.20
23/05/2016	HALC	Chq	Inv no 0764 - Affordable Rural Housing publication	1.00

Date of Next Meeting of Kingsley Parish Council

It was decided not to cancelled June meeting therefore, the next Parish Council meeting will be held on Thursday 23rd June 2016 7.30 pm at The Kingsley Centre.

There being no further business the meeting closed at 10.00pm.

CHAIRMAN DATE

Annexe 1 Kingsley Village Forum Minutes

Lost in the process of laptop crash. Requested to Lynne - will be added once received

Karine Yonko, Clerk
Kingsley Parish Council
Kingsley Centre, Main Road
Kingsley,
Hants GU35 9ND

Dear Karine,

Subject: Review of matters arising from Internal Audit for 31 March 2016

Please find below the list of matters arising following my visit today. I felt that the visit went very well and that the records of the council are kept in very good order.

Control area	Issue	Recommended Action
Minute authorisation	The minutes of the February 2016 meeting were neither on file nor signed.	The chair and clerk must ensure that all minutes are approved, filed and published on the website.
Grants	Parish Councils do not have the power to make donations.	All grants need to be within the list on page 58 of the Good Councillors Guide
Budget	When the budget and precept are approved, the total amount should be clearly minuted and the budget included as a page of the signed minutes.	This is a requirement of LGA1972 and the Transparency code.
Rents and tenancies	All changes in rates of rent and tenancies should be clearly minuted and based on third party documents.	The council should annually minute the terms of all leases and tenancies.
Members interests	It is a requirement of the transparency code that the register of members interests is published on the website.	The most effective method is to link to the page at the EHDC website where the forms are listed.
Software	The clerk's new laptop is running software that costs over £100 per year in licence fees.	It may be worth the council investigating appropriate free software to free up resources.

If either you or your members have any queries, please do not hesitate to contact me. Please find enclosed my invoice for the agreed fee of £185 Regards



Eleanor S Greene

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Director: Eleanor S Greene

