

# KINGSLEY PARISH COUNCIL

## Minutes of the meeting held on Thursday 27<sup>th</sup> July 2017 at 7.30pm in the Kingsley Centre

Present: Cllr Lowe - Chairman  
Cllr Fletcher – Vice Chairmand  
Cllr Rigden  
Cllr Clayton  
Cllr Gregory  
The Clerk K. Nana Yonko

Members of Public: 5 members of the public were present

### 21.41 Chairman's Opening Remarks

The Chairman welcomed and thanked every one for coming to the meeting. The emergency exits were pointed out.

### 21.42 Apologies for Absence

Cllr Coury

### 21.43 Declarations of Personal/Prejudicial Interest

None

### 21.44 Public Question Time

A resident living next to Dennard Ltd updated the Parish Council of what had happened since the last meeting regarding the planning application at 4 Park Iron Works in Kingsley. The submission for cladding has been applied to the Chimney. It has now been sent to EHDC Legal Department as condition was breached. The Owner of the site has been given one month to comply with legal requirement. The environmental officer from EHDC David Fitzgerald is in regular communication with the resident.

### 21.45 Approval of Minutes of the Meetings held on Thursday 25<sup>th</sup> May 2017

The minutes of the meeting held on Thursday 25<sup>th</sup> May 2017 were approved as a true record of the meeting and signed

Proposed Cllr Clayton

Seconded Cllr Rigden

All agreed unanimously

### 21.46 Matters Arising

None

### 21.47 Planning Applications

Applications ongoing:

#### **TAG Farnborough Airport Air Space Change Proposal**

#### **54919/003 Land at Kingsley Golf Club, Forge Road, Bordon**

Garage block containing 6 garages and associated access and landscape works on former golf course following demolition of existing sheds

This application has been marked as invalid due to not having any access to highway and for the section of land owned by a 3<sup>rd</sup> party

**22246/006 Sickles House, Forge Road, Kingsley, Bordon, GU35 9NA**

Detached dwelling with associated car parking and landscaping

This application has been withdrawn

**55585/002 Fenris, Sickles Lane, Kingsley, Bordon, GU35 9PD**

Oak (T1) Remove all major dead wood, selectively reduce limbs

This application has been given consent

**SDNP/17/01988/HOUS Dolphins, Oakhanger Road, Kingsley, Bordon, GU35 9JP**

Ground floor entrance extension, first floor extension above existing studio, internal remodelling and new carpet

A new application has been submitted for revision

**31224/007-008 2 Bakers Corner Cottage, Oakhanger Road, Kingsley, Bordon, GU35 9NJ**

Listed building consent – Summerhouse

This application has not been approved

New applications:

**22163/001 Ockham Hall, Gibbs Lane, Kingsley, GU35 9NE**

T1 Yew location to the south of garage block, opposite door to no 1 Ockham Hall – Reduce in height to approx. 2 m to allow re-sprouting base

This application has been given consent

**26242/057 Dean Farm Golf Course, Main Road, Kingsley, GU35 9NG**

Stable block

It was suggested to visit the site prior to making any comment

**57275 Ridgeburn, Forge Road, Kingsley, GU35 9NG**

Detached garage to south of the dwelling

No comment

**51188/001 Kingsley Quarry, Forge Road, Kingsley**

Scooping Opinion – Extend the quarry to the east, extend the end date for operations and amend the restoration scheme for the existing site

No objection but it was suggested to visit the site

**22246/008 Sickles House, Forge Road, Kingsley GU35 9NA**

Demolition and rebuild of sun room and garden elevation, part demolition of roof of 20<sup>th</sup> century addition and rebuild to provide additional accommodation with re-cladding, remodelling of porch, new detached car port and enlargement to car parking area

No comment

**56881/001 5 Old Park Farm, Main Road, Kingsley, GU35 9LU**

Two storey extension to side

It was suggested to visit the site prior to making any comment

**HCC/2017/0478 Kingsley Quarry, Kingsley, Bordon GU35 9NQ**

Retrospective application for the installation and use of weighbridge facilities

No comment

**HCC/2017/0479 Sandy Bridge Farm, Forge Road, Kingsley, Bordon, GU35 9NQ**

Variation of condition 2 of planning permission 24847/031 to extend the time period for tipping of inert material

No comment

Cllr Clayton mentioned that the two above application were given permission back in 2014 for a validation of three years to refill and restore the sites. Cllr Clayton will contact Philip Millard to request an update.

**20814/005 Foundry House, Forge Road, Kingsley, GU35 9LY**

Replacement garage and fitness room

It was suggested to visit the site prior to making any comment

**26242/058 Former Dean Farm Golf Course, Forge Road, Kingsley, GU35 9NG**

Farriers/blacksmith forge with shoeing bay and parking

KPC had previously objected therefore it was suggested to visit the site prior to making any further comment

**SDNP/17/01988/HOUS Dolphins, Oakhanger Road, Bordon GU35 9JP**

Ground floor entrance extension, attached car port to side, conversion of part of the studio to a garage and store, 1st floor extensions above the existing entrance and the studio, external alterations to the dwelling and a new driveway (amended description and plans)

KPC has a concern over the emergence of the new drive on to a bridleway (Kingsley No.1) frequently used by horse riders, cyclists and ramblers. Without sufficient sites lines for vehicles emerging, these users could be potentially put in danger due to the lack of visibility

**21.48 St Nicholas Cemetery & Cemetery Chapel**

Cllr Ridgen confirmed that a letter will be sent to Richard Ashby accepting his offer for doing some work for the parish on St Nicholas for an initial cost of £480.00

**21.49 Transport, Highways and Road Safety**

Speed Watch

Cllr Lowe mentioned that the team will be out again on Monday 31<sup>st</sup> July 2017

Jalsa Salana

Cllr Lowe confirmed that the Jalsa Salana event is taking place on 28, 29 & 30<sup>th</sup> July 2017

Cllr Lowe confirmed that himself and Cllr Fletcher will attend a meeting at EHDC in September 2017

**21.50 Commons, Village Greens and Rights of Way**

Upper Green

It was agreed that Cllr Gregory had a look at the play equipment annual inspection report in order to make any suggestion to the council at the next parish meeting.

Cllr Gregory mentioned that he will be looking at local companies to require quotation for new bench to replace the rotten one at the bus stop

It was agreed to accept the quote from Paul Grace of £190 plus VAT to cut back the edge on Upper Green.

Proposed: Cllr Fletcher

Seconded: Cllr Gregory

All agreed unanimously

Lower Green

It was agreed to accept the quote from Paul Grace of £160 plus VAT to cut back the bracken on Lower Green.

Proposed: Cllr Fletcher

Seconded: Cllr Gregory

All agreed unanimously

### Footpath 6 report

The Chairman called an extraordinary Council meeting for the 28th June 2017 to discuss the future of footpath 6. This was the only item on the agenda and the Council resolved that this item could not be discussed in public at this time and hence the public would be excluded from the meeting. The discussions were considered to be commercially confidential.

At the meeting it was resolved that the Parish Council should establish a baseline description of all rights of access across footpath 6. To help do this the Council will write to all residents who may have an interest in the use of Footpath 6, in addition to using it as a footpath. The letter will request the disclosure of any evidence they have that shows they have a legal right to this use.

It was also concluded at the meeting that the District Valuer should be asked for a quotation to carry out a valuation of the Parish Council owned section of footpath 6 taking into account all the burdens on the land by local properties.

Cllr Rigden reported that the Wayleave for SSE to run an electricity cable running under footpath 6 to Dale House has been signed by two Parish Councillors and the Clerk. It was returned to the solicitor in early July for forwarding to SSE.

No further Easements have been agreed for other underground utility services (e.g. Water, Sewage, Phone Lines) to run under the path to Dale House. However, the owner of Dale House instructed her contractor to dig the trench for water pipes and electrical cables down the length of footpath 6. This work was carried out on 13 June without the agreement of the Parish Council. Subsequently the owner of Dale House has agreed to pay the Council's legal costs to draw up a retrospective Easement to regularise the situation and our solicitor has been instructed to do this.

### **21.51 Community Resilience**

No report

### **21.52 Environment and Biodiversity**

No report

### **21.53 Kingsley Village Forum**

Cllr Ridgen confirmed that a letter requesting further details was sent to Kingsley Organisation following a request for funding towards new lighting

### **21.54 Housing, Business & Commerce**

Cllr Rigden mentioned that the Affordable Housing development is going ahead

### **21.55 Review of Capital Projects**

No report

### **21.56 Communications**

The correspondence received this month was listed by the clerk and circulated to all councillors prior to the meeting.

#### Parish email database

Cllr Fletcher mentioned that so far he has collected about 30 resident's email addresses.

### **21.57 Broadband**

Work in progress

### **21.58 District Councillor**

No report

## 21.59 Procedures, Finance and Payments

To discuss digitisation of Parish Council legal documents

Cllr Rigden confirmed that the St Nicholas Cemetery's burials records have now been digitized using his own scan They will be available to member of public via the parish website shortly.

Cllr Rigden suggested to get quotes to present at the next parish meeting for a similar scan to buy

### Annual Audit

It was confirmed that the Audit Commission had sent enquiries in regards of the sale of land which was carefully answered within the required period with supporting documentation. The Audit Commission were satisfied and replied that the queries are now being closed.

### Parish Insurance

The parish renewed its policy earlier this year however the clerk was asked to contact the insurer in order to ask what would be the annual premium if the parish was to extend the current 1 year policy to a 3 year deal.

### Payments to be made & Accounts to accept

The June 2017 payments had been agreed and authorized by Cllr Rigden & Cllr Lowe earlier in the month as there were no Parish Council meeting in June. (as permitted by standing orders)

Payment Date	Payee	Payment Mode	Description	Amount
27/06/2017	Karine Nana Yonko	BACS	Clerk's June 2017 salary	341.40
27/06/2017	Karine Nana Yonko	BACS	Clerk's June 2017 expenses invoice 0003-2017/18	72.40
27/06/2017	Zurich Insurance	BACS	Annual Parish insurance renewal	1191.46

The July 2017 Payments Schedule was included in the agenda and considered at the meeting

Payment Date	Payee	Payment Mode	Description	Amount
13/07/2017	Microsoft Store	CC	Microsoft Office 365 1 year subscription renewal	59.99
17/07/2017	SSE	DD	St Nicholas Chapel - Electricity bill period 02/04 - 28/06/17	19.19
21/07/17	CPRE	DD	Annual membership renewal	36.00
28/07/2017	Karine Nana Yonko	BACS	Clerk's July 2017 salary	336.00
28/07/2017	Karine Nana Yonko	BACS	Clerk's July 2017 expenses invoice 0004-2017/18	72.40
28/07/2017	Nick Adams	BACS	Invoice 1771 - Annual play equipment inspection	99.90

The schedule of payments was agreed.

Proposed: Cllr Rigden

Seconded: Cllr Gregory

All agreed unanimously

The Chairman stated that bank balance is £74,327.45

The Chairman signed the bank statements and bank reconciliation

It was suggested that the parish could use some of the District Councillor David Ascroft annual grant to pay towards the scan for the digitization of the parish's documents and the replacement of the bench by the bus stop opposite Upper Green.

**Date of Next Meeting of Kingsley Parish Council**

The next Parish Council meeting will be held on Thursday 28<sup>th</sup> September 2017 7.30 pm at The Kingsley Centre.

There being no further business the meeting closed at 21:45pm

CHAIRMAN ..... DATE .....