

# KINGSLEY PARISH COUNCIL

## Minutes of the meeting held on Thursday 25<sup>th</sup> May 2017 at 8.00pm in the Kingsley Centre

Present: Cllr Rigden  
Cllr Lowe  
Cllr Fletcher  
Cllr Coury  
Cllr Clayton  
Cllr Gregory  
The Clerk K. Nana Yonko

Members of Public: 4 members of the public were present

### 21.22 Chairman's Opening Remarks

The Chairman welcomed and thanked every one for coming to the meeting. The emergency exits were pointed out.

### 21.23 Apologies for Absence

None

### 21.24 Declarations of Personal/Prejudicial Interest

None

### 21.25 Public Question Time

A resident living next to Dennard Ltd updated the Parish Council of what had happened since the last meeting regarding the planning application at 4 Park Iron Works in Kingsley.

The submission for cladding has been applied to the Chimney. The environmental officer from EHDC David Fitzgerald is in regular communication with the resident and said that it will still have to be tested.

The same resident asked if there was an update in regards of a cycling path which was said previously to be put across the Common. Cllr Lowe replied that the Parish Council hasn't had the chance to follow this up yet.

Another resident asked if records were kept of activities on land in the village that were not the primary purpose of the land. Cllr Rigden replied that the Parish Council did not keep such records. He said that EHDC planning department has previously advised than residents who think such activities are exceeding the 28 days allowed under planning compliance regulations should keep a log of the dates of the activities and bring them to the attention of the Parish Council or report them EHDC planning compliance.

### 21.26 Approval of Minutes of the Meetings held on 23<sup>rd</sup> March 2017

Cllr Rigden stated that there was an omission in the minutes of 23rd March meeting and that the following statement should have been included in paragraph 21.01 Lower Green of the minute;

*'Cllr Rigden reported he had received a request for a wayleave for an electrical cable to run across footpath 6 to the new stable development further down the footpath. This is unrelated to the proposed Dale House wayleave and easements.*

*The council agreed, without resolution, that without prejudice discussions with the stable owner should go ahead on possible heads of terms for this wayleave. This is on the*

*understanding that the matter will be brought before the full council for agreement by resolution to engage solicitors or incur any costs to draft a legal document for signatures.*

*Cllr Rigden reported that it was suggested to the stable owner that a second easement could be drawn up to allow access along footpath 6 for vehicles and animals involved in the operation of the stables. The stable owner replied that he will seek legal advice on requirement.'*

Cllr Rigden proposed that the Council should agree that the above statement should have been included in the minutes of the 23 March 2017 meeting

Proposed Cllr Rigden

Seconded Cllr Coury

All agreed unanimously

The minutes of the meeting held on Thursday 23<sup>rd</sup> March 2017 were approved as a true record of the meeting and signed

Proposed Cllr Rigden

Seconded Cllr Clayton

All agreed unanimously

## **21.27 Matters Arising**

Some members of the Parish Council received an email from Mrs McCorkindale on 24 May which asserted that Cllr Rigden made an incorrect statement as recorded in the minutes of the March 2017 Parish Council meeting. It is assumed the statement referred to is in minute 21.01, namely, *'...confirmed that he wrote to the owner of Dale House on these matters and the Council is waiting for a reply to this'*.

Cllr Lowe had reviewed the communications between the Parish Council and Mrs McCorkindale in the period leading up to the March meeting.

Cllr Rigden had emailed Mrs McCorkindale on 16 Feb 2017 outlining the legal advice given to him and Cllr Lowe to the Parish Council's solicitor on 1 Feb. The email had four attachments, one of which was a Background Information paper outlined the requirements for wayleaves, easements and agreements for utility services and access across footpath 6 to Dale House.

Mrs McCorkindale responded with an email to Cllr Rigden also on 16 Feb, with an initial reaction to the suggestions. A copy of this email was attached to the email sent by Mrs McCorkindale to some Councillors on 24 May. It was noted that in the 16 Feb email Mrs McCorkindale says she had not read any of the attachments in the Parish Council email.

Mrs McCorkindale followed this up with a second email a few hours later on 17 Feb saying *'I will not be formally replying to you until after I have had a meeting with my solicitor after my return on March 20th. I was never going to progress matters until Simon Noble signed his way leave with SSE anyway as routes may have to be changed.'*

The email sent on 17 Feb obviously superseded the first email sent on 16 Feb. Cllr Rigden explained that he understood the second email to be a holding reply with a more considered response to be expected in due course and hence no Council reply was required to the first email of 16 Feb. On the date of the Parish Council meeting in March no reply as indicated in the 17 Feb email had been received and hence the statement was made at the meeting.

The Background Information paper was tabled to provide a more complete picture of the situation, and this is appended to these minutes.

It was agreed that the Clerk would write to Mrs McCorkindale outlining the Parish Council discussions on this matter and asking when a reply might be expected as promised in her email of 17 Feb so we can progress the development of the required agreements.

## 21.28 Planning Applications

Applications ongoing:

### **TAG Farnborough Airport Air Space Change Proposal**

This application is ongoing

### **52947/003 Old Park Farm (Land to the East of Kingsley Sports Club, Sickles Lane), Kingsley, Bordon**

Change of use of land for the siting of up to six tourism pods, car parking and general landscaping (Amended plan received 01/02/17)

This application has been given permission

### **54919/003 Land at Kingsley Golf Club, Forge Road, Bordon**

Garage block containing 6 garages and associated access and landscape works on former golf course following demolition of existing sheds

A site visit took place without the owner presence but no comment was made as the deadline date expired.

New applications:

### **22246/006 Sickles House, Forge Road, Kingsley, Bordon, GU35 9NA**

Detached dwelling with associated car parking and landscaping

The consultation deadline expired but KPC had no objection

### **55585/002 Fenris, Sickles Lane, Kingsley, Bordon, GU35 9PD**

Oak (T1) Remove all major dead wood, selectively reduce limbs

KPC doesn't have any comment to make

### **SDNP/17/01988/HOUS Dolphins, Oakhanger Road, Kingsley, Bordon, GU35 9JP**

Ground floor entrance extension, first floor extension above existing studio, internal remodelling and new carpet

KPC has a concern over the emergence of the new drive on to a bridleway (Kingsley No.1) frequently used by horse riders, cyclists and ramblers. Without sufficient sight lines for vehicles emerging, these users could be potentially put in danger due to the lack of visibility

### **31224/007-008 2 Bakers Corner Cottage, Oakhanger Road, Kingsley, Bordon, GU35 9NJ**

Listed building consent – Summerhouse

KPC doesn't have any comment to make

## 21.29 St Nicholas Cemetery & Cemetery Chapel

It was agreed to commission the Church Architect, Richard Ashby, at a cost of £480 to provide information for the initial applications for funding the repairs to St Nicholas

Proposed Cllr Rigden

Seconded Cllr Clayton

All agreed unanimously

It was proposed that the new schedule of fees for St Nicholas church and cemetery based on the Church of England revised fees, which was circulated to Councillors before the meeting, should be adopted. (The new fees are attached at annexe 1).

Proposed Cllr Rigden

Seconded Cllr Coury

All agreed unanimously

Cllr Fletcher confirmed that he attended with Carole Pearson the Heritage Lottery meeting where 10 organisations queried the steps for funding.

## **21.30 Transport, Highways and Road Safety**

### Speedwatch

Cllr Lowe reported that the Smiling Sid was out seven times this month and another session is programmed next week. Cllr Lowe reported that 1400 vehicles were monitored passing through the village during the sessions and that 89 vehicles were travelling at or above 35mph. Cllr Lowe also mentioned that it was noted that the number of vehicles driving through the village between 8am and 9am was higher but were the proportion exceeding 35mph was much lower than at other times of day.

Cllr Lowe lastly appealed for more volunteers

Cllr Clayton mentioned that she is in talk with Terry Blake from Worldham Parish Council for possibilities to work together in regards of the speed restrictions options.

There hasn't been any update in regards of County Councillor Mark Kemp-Gee campaigning for a crossing in Kingsley. Mark Kemp and HCC are to be contacted again by Cllr Lowe.

### Lengtsman Scheme

Cllr Lowe confirmed that the agreement was signed.

### Jalsa Salana

Cllr Lowe confirmed that himself and Cllr Fletcher attended a meeting in EHDC

The Jalso Salana event will be taking place on 28, 29 & 30<sup>th</sup> July 2017

At the meeting, traffic management and security were the main concerns.

Letters will be sent to residence about the event.

## **21.31 Commons, Village Greens and Rights of Way**

### Upper Green

Cllr Gregory confirmed that Nick Adams had done the annual play ground equipment inspection.

Cllr Gregory mentioned that the bench at the bus stop is now rotten.

It was proposed that Paul Grace's quote of £25 (ex VAT) per cut of the newly reinstated area of upper green should be accepted. This work will be added to existing contract for this year at a total likely extra cost of £175 for the year (i.e. 7 cuts)

Proposed Cllr Rigden

Seconded Cllr Clayton

All agreed unanimously

### Lower Green

It was proposed that the wayleave forwarded to Councillors by email for SSE to install an electrical cable under the Parish Council owned Footpath 6 to provide utility service the new build Dale House was ready to be signed by two councillors in the presence of the clerk.

Proposed: Cllr Rigden

Seconded: Cllr Gregory

All agreed unanimously

## **21.32 Community Resilience**

No report

## **21.33 Environment and Biodiversity**

The letter from Grundon proposing a Frith End Quarry Liaison group was considered. The Council could see the advantage of such a group to learn about the intentions of the quarry owners. There were, however, some misgiving about the proposed terms of reference for the group and so it was agreed that the Chairmen should send an email to Grundon pointing this out and it would be considered more fully at a future Parish Council meeting

### 21.34 Kingsley Village Forum

Cllr Rigden mentioned that the Kingsley Organisation sent an application to KPC for a grant for LED lighting for £4,000.00 which will be considered at the next parish meeting.

### 21.35 Housing, Business & Commerce

No report

### 21.36 Review of Capital Projects

No report

### 21.37 Communications

The correspondence received this month was listed by the clerk and circulated to all councillors prior to the meeting.

#### Parish email database

Cllr Fletcher mentioned that so far he has collected about 30 resident's email addresses.

### 21.38 Broadband

Cllr Coury confirmed that Pine Media doesn't reply to his numerous emails and/or messages. He had requested Pine Media to contact all the residents who registered their interests to the scheme.

Cllr Coury also confirmed that as a back up, he has been in contact with another company which could provide a similar service to Pine Media.

### 21.39 District Councillor

No report

### 21.40 Procedures, Finance and Payments

#### Payments to be made & Accounts to accept

The April 2017 payments had been agreed and authorized by Cllr Rigden & Cllr Lowe earlier in the month as there were no Parish Council meeting in December. (as permitted by standing orders)

Payment Date	Payee	Payment Mode	Description	Amount
21/04/2017	SSE	DD	St Nicholas Chapel electricity period 23/12/16 to 01/04/17	21.67
28/04/2017	Karine Nana Yonko	BACS	Clerk's April 2017 expenses invoice 0001-2017/18	88.36
28/04/2017	Karine Nana Yonko	BACS	Clerk's April 2017 salary	336.00
28/04/2017	HALC	BACS	Inv 1526 Affiliation fees 2017/18	244.00
28/04/2017	Cllr David Lowe	BACS	Reimbursement train fares to London for CAA meeting 17/02/17	51.00
28/04/2017	PCS	BACS	Inv 2915 Mole control at Upper Green	140.00
28/04/2017	P.J Grace	BACS	Inv for work done at Upper Green	1336.00

The May 2017 Payments Schedule was included in the agenda and considered at the meeting

Payment Date	Payee	Payment Mode	Description	Amount
30/05/2017	HMRC	BACS	PAYE period to 05/06/17	5.40
30/05/2017	Karine Nana Yonko	BACS	Clerk's May 2017 expenses invoice 0002-2017/18	108.05
30/05/2017	Karine Nana Yonko	BACS	Clerk's May 2017 salary	414.60
30/05/2017	Do the Numbers Ltd	BACS	Inv 12/545 Internal audit year ending 31/03/17	185.00
30/05/2017	Eurooffice Ltd	BACS	Inv 3150379 & 3149382 Stationery	67.48
30/05/17	Zurich Insurance	BACS	Annual Parish insurance renewal	1088.72

The schedule of payments was agreed.

Proposed: Cllr Rigden  
Seconded: Cllr Fletcher  
All agreed unanimously

It was agreed to renew KPC' Insurance for 1 year at cost of £1,191.46 from 01/06/17 and that the clerk is to request 2 more quotes.

Proposed: Cllr Lowe  
Seconded: Cllr Rigden  
All agreed unanimously

The Chairman stated that bank balance is £76,228.58  
The Chairman signed the bank statements and bank reconciliation

**Date of Next Meeting of Kingsley Parish Council**

The next Parish Council meeting will be held on Thursday 22<sup>nd</sup> June 2017 7.30 pm at The Kingsley Centre.

There being no further business the meeting closed at 21:45pm

CHAIRMAN ..... DATE .....