

Kingsley Parish Council
Annual Meeting
Tuesday 21st May 2019, 7.30pm
at the Kingsley Centre, Main Road, Kingsley GU35 9ND

Dear Councillor,

You are hereby summoned to attend the Annual Meeting of Kingsley Parish Council on 21st May 2019 at the Kingsley Centre at 7.30pm.

Jane Ives, Locum Clerk

15th May 2019

AGENDA

- 1. Election of Chair of the Council for 2019/20** and Declaration of Acceptance of Office
- 2. Election of Vice Chair of the Council for 2019/20**
- 3. Chairman's Announcements**
- 4. Apologies for Absence**
- 5. Declarations of Interest & Dispensation Requests**
- 6. Declarations of Acceptance of Office and Register of Interests**
- 7. Public Question Time** – Meeting adjourned for 15 minutes to hear public questions
- 8. District Councillor Report** – To hear a report from Cllr David Ashcroft
- 9. Approval of Minutes** of the meeting held on 24th April 2019 and any matters arising
- 10. Appoint Council leads for the following:**
 - a) Planning
 - b) Allotments
 - c) Transport, Highways & Road Safety
 - d) St Nicholas Church & Cemetery
 - e) Commons, Village Greens & Rights of Way
- 11. Appoint councillors as representatives to any outside bodies and agree reporting terms to Council**
- 12. Asset Register** – To review the inventory of land and assets owned by the Parish Council
- 13. Insurance Cover**- To review the cover provided in the current long term agreement with Zurich
- 14. Review of Council's Procedures** – To agree to set up a working party to establish/review council policies and procedures to include Standing Orders, Financial Regulations, Publication Scheme, FOI requests, GDPR & press/media.
- 15. Meeting dates for 2019/20** – To agree dates for the forthcoming year
- 16. Planning Applications:** To agree responses to the following:
Planning Appeal: SDNP/19/00346/FUL Land south of Green Street, East Worldham
To consider whether to make a response to the planning appeal and agree any response
Planning Application: 21228/005 Honeysuckle Cottage, Forge Road, Kingsley, Bordon, GU35 9NA
New wet room and store to flank elevation following demolition of existing storage area
- 17. Internal Audit Report** – To note the contents of the internal audit report prepared by Do the Numbers Ltd and agree any actions required by the Council
- 18. Annual Return & Governance Statements 2018/19**
 - a) To note the Annual Internal Audit Report signed by the Internal Auditor
 - b) To consider & agree responses to the Accounting Statements in Section 1 and approve Section 1
 - c) To approve the Accounting Statements in Section 2
 - d) To confirm the dates for the exercise of public rights to inspect accounting records to be Monday 17th June to Friday 26th July 2019
- 19. St Nicholas Church** – To appoint a contractor to carry out work on the church balcony at a maximum cost of £30k (funded from a private donation, Council reserves and monies held by Friends of St Nick's)
- 20. Finance**
 - a) To approve payments included on Payment Schedule (Appendix 1)
 - b) To approve Cllr H Logan as a bank signatory
 - c) To consider a quotation to resolve the mole issue at St Nicholas Church
- 21. Payment of Community Infrastructure Levy contribution from EHDC** – To consider whether to receive the funding available from EHDC
- 22. To receive any updates from Councillors on the following:**

- a) Allotments
- b) Transport, Highways & Road Safety
- c) St Nicholas Church & Cemetery
- d) Commons, Village Greens & Rights of Way

23. Agenda items for next meeting – To suggest items for inclusion at the next Council meeting

24. Date of next meeting