

# KINGSLEY PARISH COUNCIL

## Minutes of the meeting held on Thursday 27th November 2014 at 7.30pm In the Kingsley Centre

**Presents:** Cllr Rigden  
Cllr Pearson  
Cllr Comber  
Cllr Scrivener

**In attendance:** Two members of the public

### **16.91 Chairman's Opening Remarks**

Cllr. Rigden welcomed the members of the public and advised the position of the fire exits.

### **16.92 Apologies for Absence**

Cllr. L. McCorkindale

### **16.93 Declarations of Personal/Prejudicial Interest**

Cllr. Comber – Grooms Farm

### **16.94 Election by co-option**

It was agreed to co-opt Karin Clayton as the sixth parish councillor to Kingsley Parish Council after the resignation of Cllr Brian Lazenby.

Proposed: Cllr. Pearson

Seconded: Cllr. Comber

All agreed unanimously

### **16.95 Declaration of Acceptance of Office from New Co-opted Councillor**

Cllr Clayton accepted the nomination. The declaration of acceptance of office was duly completed and signed.

### **16.96 Public Question Time**

Public Questions

There were no public questions

### **16.97 Approval of Minutes of the Meeting held on 23rd October 2014**

The minutes of the last meeting held on Thursday 23rd October were approved as a true record of the meeting and duly signed.

Proposed – Cllr. Scrivener

Seconded – Cllr. Comber

All agreed unanimously.

### **16.98 Matters Arising**

None

### **16.99 Planning Applications**

Applications ongoing:

**30633/024 Grooms Farm, Frith End Road, Frith End, Bordon, GU35 0QR**

**Ancillary building for events associated with existing hotel, together with landscaping, parking works (including waste water treatment plant) and retention of frith end quarry haul road for access to the site and hotel**

This application has been withdrawn

**21066/029\_Bakers Farm Nursery, Main Road, Kingsley, Bordon, GU35 9NJ**

**Change of use for storage and distribution B8**

This application has been given permission

**21066/030 Bakers Farm Nursery, Main Road, Kingsley, Bordon, GU35 9NJ Siting of temporary buildings (corrected proposal)**

This application has been given permission

**28421/004 Crossing Gate Cottage, Sickles Lane, Kingsley, Bordon, Alton, GU35 9PB Single storey side extension forming double garage and bedroom with wet room within roof space**

This application has been given permission

**55794 36 Churchfields, Kingsley, Bordon, GU35 9PJ**

**Single storey rear extension**

This application is on-going

**27557/004 Green banks, Sandy Lane, Kingsley, Bordon, GU35 9NH**

**Detached dwelling**

This application is on-going

As agreed at the previous meeting Cllrs Comber, Pearson & Scrivener discussed outside the meeting the comments to be made by the Parish Council on this application. A set of comments was drafted which they all agreed and these have been submitted to EHDC. Cllrs McCorkindale and Rigden did not participate in these discussions as they had both declared an interest in the proposed development.

Appeal:

**APP/M1710/A/14/2222602 Appeal by: LMC of Farnham Ltd**

**LMC Sleaford Garage, Farnham Road, Bordon, GU35 0QP**

This appeal has been lost

New applications:

**27396/047 Old Park Farm, Main Road, Kingsley, Bordon, GU35 9LU**

**Retention of a B8 storage unit and conversion of stable block to B8 storage**

This application is on-going

**55444 Land East of Karma, Main Road, Kingsley, Bordon**

**6 dwellings following demolition of existing industrial buildings**

It was agreed that a site visit was to be arranged

#### **17.00 St Nicholas Cemetery & Cemetery Chapel**

Cllr Pearson confirmed that 3 builders came out on site to evaluate the work to be done. Only 2 quotations have been received so far.

#### **17.01 Transport, Highways and Road Safety**

Cllr Rigden explained that he had been advised by EHDC that two thirds of residents who have Main Road as part of their postal address would have to agree to change the name of Main Road to Forge Road. It was agreed that Cllr Ridgen will contact EHDC to go ahead with the ballot to premises along the B3004 through Kingsley about changing the road name.

Proposed: Cllr Pearson

Seconded: Cllr Comber

All agreed unanimously

A letter had been circulated to councillors from Mario Cerutti, Chairman of Ockham Hall Ltd Residents Association, concerning the state of the track alongside Kingsley Pond. It was agreed that Cllr Rigden will draft a reply stating that the Parish Council whilst supporting the need for the road to be improved, could not support it with any financial contribution.. The proposed reply will be circulated to councillors for review and approval before it is sent.

The lengthsman scheme:

Cllr Rigden confirmed that the contractor had already started to clear the pavement from Sleaford to Baker's Corner which is making a huge difference.

Speed Watch:

Cllr Rigden confirmed that the first deployments of the system had taken place by the team of volunteers.

**17.02 Commons, Village Greens and Rights of Way**

Upper Green:

Cllr Rigden confirmed that an offer had been received to purchase a part of the Parish Council land for access to the Piggeries Development.

It was agreed that the offer was considered to be too little.

Cllr Rigden mentioned that 3 contractors had been contacted to get quotes for the routine ground maintenance of the village greens and quotations had been received.

Cllr Ridgen sent a comparison table showing the 3 contractors quotes to all Councillors prior to the meeting without disclosing the contractors' names.

The three offers were discussed and one was chosen as offering the best value for money. This contractor was then identified as Paul Grace.

A reference will be requested in the next few days before letting Paul Grace know that the Parish Council has agreed to accept his offer for the work to be done on the two village greens and St Nicholas cemetery for a duration of 3 years.

Proposed: Cllr Comber

Seconded: Cllr Scrivener

All agreed unanimously

**17.03 Community Resilience**

No report

**17.04 Environment and Biodiversity**

As Cllr. Scrivener is leaving the Parish this month, it was hoped that Penny Doggerell would take over helping to arrange the litter picking.

**17.05 Kingsley Village Forum**

Kingsley Annual Parish Meeting:

Cllr Pearson mentioned that she couldn't attend the meeting but will forward to the clerk the minutes as soon as she receives them.

**17.06 Housing, Business & Commerce**

Hampshire Alliance for Rural Affordable Housing:

Cllr. Rigden confirmed that Katherine Kirkham has been invited to the Parish January 2015 meeting to discuss the result of the recent affordable housing need survey carried out in the village.

**17.07 Communications**

The correspondence received this month was listed by the clerk and circulated to all councillors prior to the meeting.

**17.08 District Councillor**

No report

**17.09 Procedures, Finance and Payments**

Payments to be made & Accounts to accept

The current balance was noted as £18,710.43

| Payment Date | Payee                    | Payment Mode | Description                                        | Amount  |
|--------------|--------------------------|--------------|----------------------------------------------------|---------|
| 12/11/14     | Martin Kirby Associated  | BACS         | Inv 0090 St Nicholas Church site visit & report    | 750.00  |
| 12/11/14     | Richard Ashby Associates | BACS         | Inv 2701 St Nicholas site visit & schedule of work | 1800.00 |
| 12/11/14     | Paul Grace               | BACS         | Lower green autumn cut back                        | 528.00  |
| 12/11/14     | Richard Thorpes          | BACS         | Inv E21434 Annual fire extinguishers service       | 43.68   |
| 26/11/14     | Karine Nana Yonko        | BACS         | Inv 0008/2014-15 clerk's November 2014 expenses    | 48.10   |
| 26/11/14     | Paul Grace               | BACS         | St Nicholas cemetery tree fallen disposal          | 192.00  |
| 26/11/14     | Kingsley Organisation    | BACS         | Annual donation                                    | 500.00  |
| 26/11/14     | Harvey Lamport           | BACS         | Allotment annual rent                              | 350.00  |
| 26/11/14     | Karine Nana Yonko        | BACS         | Clerk's November 2014 salary                       | 252.00  |
| 26/11/14     | HMRC                     | BACS         | PAYE period to 05/12/14                            | 56.00   |

#### Budget 2015/16

The draft proposed budget for 2015/16 had been sent to all councillors prior to the meeting and was agreed at the meeting. **See annexe 1**

Cllr Ridgen proposed that the Council should have a laptop computer to be used by the Clerk for Council business. It was agreed at the meeting that up to £1,000 could be spent on a computer, a back-up system and necessary software for Council business.

Proposed: Cllr. Scrivener

Seconded: Cllr. Pearson

All agreed unanimously

#### **Date of Next Meeting of Kingsley Parish Council**

The next Parish Council Meeting will be held on Thursday 22nd January 2014 at 7.30 pm at The Kingsley Centre.

There being no further business the meeting closed at 9.30pm

CHAIRMAN ..... DATE .....

ANNEXE 1  
KINGSLEY PARISH COUNCIL - AGREED BUDGET 2015/16

|                                                 | 2015/16 Budget    | 2015/16 Commentary                                                                                                    |
|-------------------------------------------------|-------------------|-----------------------------------------------------------------------------------------------------------------------|
| <b><u>Receipts</u></b>                          |                   |                                                                                                                       |
| Precept                                         | 11,750.00         | No increase                                                                                                           |
| St Nicholas Chapel                              | 0.00              | FoSN funded full cost of Altar Fontal in 2014/15 (not in Parish Council accounts)                                     |
| St Nicholas Cemetery                            | 0.00              |                                                                                                                       |
| Other                                           | 0.00              |                                                                                                                       |
| Grants                                          | 0.00              |                                                                                                                       |
| VAT Refund                                      | 2,067.72          |                                                                                                                       |
| Allotments                                      | 550.00            | rent £350, Water £200                                                                                                 |
| Miscellaneous                                   | 0.00              |                                                                                                                       |
| Interests                                       | 12.12             |                                                                                                                       |
| St Nicholas structural repairs                  | 19,500.00         | FoSN (£2,000) and National Grants (£17,500) for St Nick repairs (TBC)                                                 |
| St Nicholas water damage repairs                | 1,500.00          | Contributions from insurance - estimate                                                                               |
|                                                 | <b>35,379.84</b>  |                                                                                                                       |
| <b><u>Payments</u></b>                          |                   |                                                                                                                       |
| VAT                                             | 6,000.00          | To be reclaimed - estimate                                                                                            |
| Upper Green                                     | 1,970.00          | Annual play inspection £80, Mole control £90, Ground maintenance £1000 plus contingency for reactive maintenance £800 |
| Lower Green                                     | 500.00            | Spring and Autumn maintenance one cut @ £200 and two cuts @ 150 each                                                  |
| St Nicholas Chapel                              | 205.00            | Electricity £70, Annual fire extinguishers inspection £35 plus £100 incidental items                                  |
| St Nicholas Cemetery                            | 1,390.00          | Mole control £90, Ground maintenance £1300                                                                            |
| SINC - St Nicholas Cemetery                     | 0.00              |                                                                                                                       |
| Allotments                                      | 550.00            | Rent £350, Water £200                                                                                                 |
| SLR Signs                                       | 456.00            | Four deployments for 2015/16 (Smiling Sid purchase was one-off in 2014)                                               |
| Cricket Pitch/Village Green                     | 10.00             |                                                                                                                       |
| Insurance                                       | 1,495.00          | ICO £35, Zurich £1465                                                                                                 |
| Clerk's Salary                                  | 3,270.80          | Clerk salary 7 hrs per week @ £11 per hour                                                                            |
| PAYE                                            | 733.20            | PAYE                                                                                                                  |
| Clerk's Expenses                                | 607.40            |                                                                                                                       |
| Meetings                                        | 40.00             | Annual Parish meeting                                                                                                 |
| Website                                         | 0.00              |                                                                                                                       |
| Stationery                                      | 120.00            |                                                                                                                       |
| Subscription/Fees                               | 290.00            | CPRE £29, OSS £40, HALC £220                                                                                          |
| Bank Charges                                    | 0.00              |                                                                                                                       |
| Chairman Allowance                              | 150.00            |                                                                                                                       |
| Chairman & Councillors expenses                 | 150.00            |                                                                                                                       |
| CABs (S142)                                     | 100.00            | CAB £100                                                                                                              |
| Professional Fees                               | 500.00            | Upper Green access to Piggeries                                                                                       |
| Sundries                                        | 20.00             |                                                                                                                       |
| Donations (S137)                                | 750.00            | Kingsley Organisation £500, Citizen Advice Bureau £100, Kingsley United Sports Club £150                              |
| Training                                        | 100.00            |                                                                                                                       |
| Audit                                           | 350.00            | Internal & External fees                                                                                              |
| Election Expenses                               | 0.00              |                                                                                                                       |
| Parish Council computer                         | £0.00             |                                                                                                                       |
| St Nicholas water damage repairs                | £2,000.00         | Initial repairs in 2014/15 rest in 2015/16                                                                            |
| St Nicholas structural repairs                  | £25,000.00        | Architects guess prior to receiving quotations                                                                        |
|                                                 | <b>46,757.40</b>  |                                                                                                                       |
| Net Receipts/Payments                           | <b>-11,377.56</b> |                                                                                                                       |
| Opening Balance (Current plus Deposit Accounts) | <b>13,573.82</b>  | Estimate                                                                                                              |
| Closing Balance                                 | <b>2,196.26</b>   |                                                                                                                       |
| <b><u>Allocated Reserves</u></b>                |                   |                                                                                                                       |
| Repairs to St Nicholas Chapel                   | 0.00              | Draw down all allocated reserve towards St Nicholas repairs                                                           |
| Professional Fees                               | 284.00            | Draw down of £500 for Piggeries professional fees                                                                     |
| <b>Net Unallocated Reserves</b>                 | <b>1,912.26</b>   |                                                                                                                       |