

KINGSLEY PARISH COUNCIL

Minutes of the meeting held on Wednesday 30th September 2015 at 6.00pm In the Kingsley Centre

Presents: Cllr Rigden
Cllr McCorkindale
Cllr Gregory
Cllr Lowe
Cllr Pearson
Cllr Clayton

In attendance: 2 members of public

18.57 Chairman's Opening Remarks

Cllr Rigden welcomed the members of the public and advised the position of the fire exits.

18.58 Apologies for Absence

None

18.59 Transfer Documents for the sale of land near Piggeries

Cllr McCorkindale confirmed that all documents and maps had been communicated to all councilors for consultation prior to the meeting.

It was proposed to sign the documents and send one copy to solicitor in Petersfield after the Chariman had confirmed that the agreed consideration for the sale of the land was in accord with the valuation provided by the District Valuer.

Proposed: Cllr Pearson

Seconded: Cllr Gregory

All agreed unanimously

18.60 Approval of the following changes to Standing Orders and Risk Assessment

Cllr Rigden confirmed that all documentation has been sent to all councilors prior to meeting for consultation and acceptance

1) Standing Orders (revised April 2013)

Propose: New section '4 Lead Councillors' as per the forwarded document

Propose: New section '26 - Transparency' as per forwarded document

Proposed: Cllr Pearson

Seconded: Cllr Clayton

All agreed unanimously

2) Appendix B - Financial Regulations (May 2013)

Propose update section '5 - Banking arrangements' as per forwarded document

Proposed: Cllr Clayton

Seconded: Cllr Lowe

All agreed unanimously

3) New Appendix F

Propose new 'Appendix F - Lead Councillors as per forwarded document to replace the stand alone Parish Council document called 'Lead Councillors' dated April 2014

Proposed: Cllr Gregory

Seconded: Cllr Pearson

All agreed unanimously

4) KPC Risk Assessment (May 2013)

Propose all due dates in KPC Risk Assessment May 2013 are updated to May 2016.

Proposed: Cllr Rigden

Seconded: Cllr Gregory

All agreed unanimously

The Clerk will update the Standing Orders and related documents accordingly.

18.61 Consideration of the issues arising report for KPC audit for the year ended 31st March 2015

The Chairman will discuss this matter with Cllr Gregory and the item was postponed to October 2015 meeting

18.62 Update on the pension scheme from Cllr Rigden

Cllr Rigden confirmed that he attended a training and that he was gathering the information to put in place a system before the staging date in April 2016. He confirmed that the clerk is entitled if she wished to ask to be registered for the pension scheme. Cllr Rigden will prepare a proposal for the October meeting.

18.63 Review of the clerk contract of employment

The clerk was asked to leave the room while discussion was going to take place.

It was agreed that the clerk contract of employment was going to be renewed with an increase of salary of £1.00 per hour making a total of 7 hours per week at £12.00.

The clerk was asked to update her contract with the pension scheme and new increase of hourly rate.

Cllr McCorkindale announced at the close of the meeting that she was going to resign from the Parish Councillor for diverse reasons and that her last meeting was going to be in October 2015.

Date of Next Meeting of Kingsley Parish Council

The next Parish Council meeting will be held on Thursday 22nd October 2015– 7.30 pm at The Kingsley Centre.

There being no further business the meeting closed at 7.30pm.

CHAIRMAN DATE