

KINGSLEY PARISH COUNCIL

Minutes of the meeting held on Thursday 28th July 2016 at 7.30pm in the Kingsley Centre

Present: Cllr Rigden
Cllr Lowe
Cllr Gregory
Cllr Clayton
Cllr Coury
Members of Public: 8 members of the public were present

20.14 Chairman's Opening Remarks

The Chairman welcomed and thanked every one for coming to the meeting. The emergency exits were pointed out.

As the Clerk was not present it was agreed that the chairman would draft the minutes for the meeting.

20.15 Apologies for Absence

Clerk Karine Nana Yonko and Cllr David Ascroft

20.16 Declarations of Personal/Prejudicial Interest

Cllr Rigden - Allotments

20.17 Public Question Time

No matters were raised that would not be covered under an agenda item and the public would be allowed to speak during these items.

20.18 Approval of Minutes of the Meetings held on 26th May & 23rd June 2016

The minutes of the meeting held on Thursday 26th May 2016 were approved as a true record of the meeting and signed

Proposed Cllr Lowe

Seconded Cllr Gregory

All agreed unanimously

The minutes of the meeting held on Thursday 23rd June 2016 were approved as a true record of the meeting and signed

Proposed Cllr Lowe

Seconded

Note Cllr Lowe was the only Councillor present at the meeting.

20.19 Matters Arising

None

20.20 Planning Applications

Applications ongoing:

Enforcement APP/M1710AV/15/3141363 Land at Forge Road, Sleaford, Bordon, Hampshire, GU35 9LL

The appeal has been dismissed

TAG Farnborough Airport Air Space Change Proposal

This application is on going. It is understood that the CAA is in discussion with Lasham Gliding Club

SDNP/16/01234/FUL Land South of Foxes Green Street East Worldham Bordon GU35 9NN Change of use of existing agricultural land to provide two equestrian stables and tack room

The decision of this application is pending

1 Orchard Cottages, Oakhanger Road, Bordon GU35 9JP

Two storey side extension and pitched roof to replace existing flat roof

No information available

52258/005 Dwelling, The Old Piggery, Main Road, Kingsley, Bordon

This application was refused

New application;

56703 Orchard House, Main Road, Kingsley, Bordon, GU35 9LT

Lawful development certificate proposed - rear single storey extension

This application has been withdrawn

21297/002 The Spindle, Main Road, Kingsley, Bordon, GU35 9ND

Single storey rear extension

This application was given permission

24117/020 Dean Farm Cottage, Main Road, Kingsley, Bordon, GU35 9NG

Retention of use of part of existing garage as ancillary annex with conservatory

This application was given permission

54616/011 Land West of Farnham Road, Bordon

Retention and continued display of two non-illuminated freestanding signs

This application was given consent

27706/004 Oxney Cottage Kingsley Common, Main Road, Kingsley, Bordon, GU35 9LR

Variation of Condition 1 of appeal decision APP/C/92/M1710/624503 to read "The former Oxney Cottage bungalow shall not be used as a separate residential planning unit and it shall not be used for purposes other than those which are ancillary to the use of the main dwelling on site"

This application has been registered

20050/025 Dennard Ltd, 4 Park Ironworks, Main Road, Kingsley, Bordon, GU35 9LY

Retention of extraction flues for a paint spray booth within the unit

This application is awaiting decision

20050/026 Dennard Ltd, 4 Park Ironworks, Main Road, Kingsley, Bordon, GU35 9LY

Lawful Development Certificate for proposed use - continuation of the established B2 general industrial use of the site

This application has been given permission

20050/027 Dennard Ltd, 4 Park Ironworks, Main Road, Kingsley, Bordon, GU35 9LY

Retention and continued use of part of building for car sales, including ancillary detailing, valeting, office and storage for a temporary period of 5 years (Revised proposal)

This application has been given permission

56776/001 Old Park Farm House, Main Road, Kingsley, Bordon, GU35 9LU

Listed building consent - single storey and two storey rear extensions following demolition of existing porch

After discussion the Parish Council decided to make no comment

56703/001 Orchard House, Main Road, Kingsley, Bordon, GU35 9LT

Prior notification for single storey development extending 5 meters beyond the rear wall of the original dwelling, incorporating an eaves height of 2.1 meters and a maximum height of 3.3 meters

After discussion the Parish Council decided to make no comment

20.21 St Nicholas Cemetery & Cemetery Chapel

Repairs and restoration.

The Chairman reminded the meeting that the Parish Council had received a quote about 2 years ago for repairs of about £32,000. However as some elements are provisional he considered it would be prudent to plan on a final cost of about £40,000 – allowing for contingency, architects fees and project management.

The Chairman reported that he had an informal meeting with FoSN (Friends of St Nicholas) treasurer this week about funding for the repairs. Based on what he found out about FoSN potential contribution he proposed an initial strategy of sounding out the Heritage Lottery to fund 50% of the funding needed (ie £20,000), with a contribution from the Parish Council and FoSN making up the other 50% (approximately half each for this).

The Council agreed to this strategy to get the ball rolling (without commitment). If a firm proposal is developed then this would have to be discussed in detail by Parish Council and accepted by resolution at some future meeting.

Cllr Rigden will approach the Heritage Lottery.

Verges adjacent to Church and cemetery

The Chairman reported that about 9 months ago EHDC had claimed that ‘the Church’ was responsible for keeping the verges clear of overgrowth on both sides of the road from the B3004 junction to the first house to the north of St Nicholas. The Parish Council told EHDC that the Parish now owned the cemetery and disputed the areas that EHDC said were the Parish Council’s responsibility to keep clear of vegetation.

This has not been resolved and Cllr Lowe will investigate this further.

In addition, a report was made to the Parish Council that over grown vegetation to the right of the B3004 junction made it very difficult to see oncoming traffic when joining the road. Cllr Lowe is following this up with HCC / EHDC.

20.22 Transport, Highways and Road Safety

Main Road/Forge Road

Cllr Lowe reported that the ballot of 177 premises in Kingsley had been completed to see if they preferred to call the B3004 road that runs through the village Main Road or Forge Road. Cllr Lowe reported that the votes had been counted and the result of the ballot was as follows:

Total votes received:- 176

Spoilt papers:- 1

Votes in favour of Forge Road:- 156 (88.6%)

Votes in favour of Main Road:- 19 (10.8%)

With this overwhelming vote in favour of Forge Road it was proposed that the Parish Council should formally ask EHDC to tell Royal Mail that the Road should be official known as Forge Road and this should be used in postal address in place of Main Road.

Proposed Cllr Lower

Seconded Cllr Coury

All agreed unanimously

Cllr Lowe will inform EHDC of this decision.

The Parish Council wished to record its thanks to Jenifer and Terry Duffield for distributing and

collecting the ballot papers and ensuring a 100% return of votes.

Cllr Lowe reported that Kingsley will have the smiling SID (Speed Indication Device) equipment during August and some deployments have been planned.

He also said Grayshott PC has informed him the SLRS (Speed Limit Reminder Sign) which Kingsley has for four weeks a year, needs a new battery. This will cost the Council £26.26. The Chairman asked Cllr Lowe to let Grayshott PC know that Kingsley will contribute this amount towards the battery.

A query was raised about sand lorries parking up overnight in the entrance to Kingsley Quarry. If this continues the Parish Council will contact the owner of the quarry seek clarification as to why this is happening.

20.23 Commons, Village Greens and Rights of Way

Cllr Rigden reported that SSE had asked the Parish Council to agree a Wayleave under the Council owned footpath 6 for electrical supply to the new Dale House development.

In correspondence, SSE agreed to pay parish council legal costs for reviewing this wayleave and developing the agreement to include certain conditions required by the Parish Council. Cllrs Lowe and Rigden visited the Parish Council solicitors and instructed them to undertake the necessary work with SSE paying the bill. This is now underway and the proposed agreement will be tabled at a future Council meeting for approval before it is formally passed to SSE.

During the same visit the solicitor was asked whether it would be in Parish Council interests to grant easements for access to the new developments along footpath 6 and asked for an estimate of how much this might cost. The solicitor said that it would also be in the interests of the owners of these developments to have an easement in place should they ever wish to sell up. The formal response from the solicitor is awaited and will be put before the Parish Council for approval before the solicitor is instructed to proceed.

Lower Green

Nothing further to report

Upper Green

Cllr Gregory reported that all seem well on Upper Green following the emergency repair of the vandalized swing. Cllrs Gregory and Rigden visited the Green a few weeks ago and will develop proposals for reinstatement of the Green and dragons teeth once the new Piggery development is complete and contractors have moved off site.

20.24 Community Resilience

Cllr Clayton reported that if the Parish Council and the Kingsley Centre want to apply for an SSE grant to install an emergency generator to cover power failures in the village, then an application has to be made before 9th September.

It was agreed that Cllrs Clayton and Rigden would meet during the week 8th to 12th August to discuss the matter further.

20.25 Environment and Biodiversity

Allotments

The Chairman reminded the meeting that the Parish Council established the allotments in Kingsley in 2011 with the support of grants from EHDC, HCC, the Lottery fund and Defra. The annual running costs of the allotments (rent to landowner and water supply) are fully offset by a yearly contribution from the Allotment Association.

It was reported that some of the poles holding up the deer proof fencing around the allotments are beginning to rot at ground level, and so some extra posts are needed to help keep the fence up. An estimate has been obtained for supply and installation of these posts (from the original contractor who put the fence up) and the council needs to consider whether it will fund this repair work.

At this point Cllr Rigden removed himself from the discussions as he has a declared interest in the allotments and Cllr Lowe took over chairmanship for the discussion and decision on this matter.

It was proposed that the District Councillor should be approached to see if he would fund the necessary work and failing this, the Parish Council would fund half the cost (£130) and would ask the Allotment Association to fund the other half.

Proposed Cllr Lowe

Seconded Cllr Coury

All agreed with Cllr Rigden abstaining.

20.26 Kingsley Village Forum

No report

20.27 Housing, Business & Commerce

Cllr Lowe reported that HARAHA held a rural housing day at the Kingsley Centre on 11th July 2016. Councillors from other local parishes attended to see how the process of developing local affordable housing is working in Kingsley.

20.28 Review of Capital Projects

It was agreed that this topic should be discussed at a special meeting during September 2016.

20.29 Communications

The correspondence received this month was listed by the clerk and circulated to all councillors prior to the meeting.

The Chairman drew attention to an email from Mr Drake relating to the planning applications at 4 Park Ironworks in which criticism was directed at the Parish Clerk.

It was agreed that the Chairman should respond to Mr Drake saying that the comments represent the parish council views and should not be ascribed to one individual and especially not the Clerk. If he wishes to raise any further comments with the parish council then he should address these to the Chairman.

20.30 Broadband

Cllrs Coury and Clayton reported that progress has been made exploring two options for self-funding broadband rollout in Kingsley. This was considered to be necessary because Kingsley is last on the list under the Wave 2 of the Hampshire Super Fast Broadband and then not all the parish will be included.

The two options are a BT cabinet (perhaps 2 will be required) at a cost in excess of £40k and a Fixed Wireless Broadband (FWB) system at a cost of about £15k.

Cllr Coury reported that the HCC plan to pay £300 to household to install satellite supported broadband has now been extended to cover alternatives such as the FWB and thus it may be possible to get such a system up and running in Kingsley at little capital cost to the village.

It was reported that Pine Media (the local supplier of FWB) has carried out a survey of the local area for siting a mast and will support the Parish in getting people to sign up an interest in the system (about 40 are required). As the system covers about 3 miles from a single mast it could be that areas in West Worldham and Oakhanger could be covered as well as the eastern half of Kingsley.

It was agreed to invite Pine Media to the next Parish Council meeting in September 2016 and to devote the majority of the meeting to this topic. Publicity will be provided in the Parish to let all people with an interest know about this meeting.

20.31 District Councillor

20.32 Procedures, Finance and Payments

Pensions

The Chairman reported that the Parish Council has now discharged all its duties under the Automatic Pension Enrollment scheme for employees. A letter has been sent to the Clerk

informing her of her rights under the scheme and inviting her to let the council know if she wants to join a work based pension scheme. She has not said that she does and so no scheme has been set up.

The Parish Council declaration of compliance with the scheme has been submitted to the Pensions Regulator and no further action is required for 3 years, unless circumstances change.

Banking arrangements

The Chairman reported that, at last, new banking arrangements have been set up to allow the Council to make payments from its account by cheque (with two councillors signing), by online banking (with 2 councillors giving online approvals) and by debit card (which the clerk can use for small online purchases when cheques or online banking cannot be use, and with the prior approval of the Chairman).

The financial regulations have been updated in a new draft to include these new procedures and have been sent to all Councillors for approval.

It was proposed that the draft for sections 6 and 7 of the Financial Regulations, distributed by email to Councillors on 25 July should be adopted

Proposed Cllr Gregory

Seconded Cllr Lowe

All Agreed unanimously

The Chairman confirmed that Cllrs Lowe and Rigden have successful tried out the new online payment authorisation and now all councillors should be registered for online banking. The Chairman will send the website address to councillors so they can be registered for this with TSB.

Payments to be made & Accounts to accept

The July 2016 Payments Schedule was included in the agenda for the meeting and it was proposed that the schedule is in order.

Proposed Cllr Lowe

Seconded Cllr Coury

All agreed unanimously

Payment Date	Payee	Payment Mode	Description	Amount
14/07/2016	SSE	DD	St Nicholas Chapel electricity bill period 02/04/16 - 24/06/16	18.37
21/07/2016	CPRE	DD	Annual membership renewal	36.00
29/07/2016	Playsafe	BACS	Inv 5558 Upper Green Play equipment repair	90.00
29/07/2016	Karine Nana	BACS	Clerk's July 2016 expenses invoice 0004-2016/17	72.40
29/07/2016	Karine Nana	BACS	Clerk's July 2016 salary	332.20

The Chairman stated that bank balance is £73,762.78

Date of Next Meeting of Kingsley Parish Council

The next Parish Council meeting will be held on Thursday 22nd September 2016 7.30 pm at The Kingsley Centre.

There being no further business the meeting closed at 9:45pm

CHAIRMAN DATE