

KINGSLEY PARISH COUNCIL

Minutes of the meeting held on Thursday 28th September 2017 at 7.30pm in the Kingsley Centre

Present:

Cllr Fletcher – Vice Chairman
Cllr Rigden – Acting Chairman
Cllr Clayton
Cllr Gregory
The Clerk K. Nana Yonko

Members of Public: 9 members of the public were present

21.60 Chairman's Opening Remarks

In the absence of the Chairman D. Lowe, the Council agreed that Cllr C. Rigden should chair this meeting.

Proposed:- ????

Seconded:- ????

All agreed unanimously

The Chairman welcomed and thanked every one for coming to the meeting. The emergency exits were pointed out.

21.61 Apologies for Absence

Cllr Coury, Cllr Lowe & District Councillor D. Ashcroft

21.62 Declarations of Personal/Prejudicial Interest

None

21.63 Public Question Time

None

21.64 Approval of Minutes of the Meetings held on Thursday 27th July 2017

The minutes of the meeting held on Thursday 27th July 2017 were approved as a true record of the meeting and signed

Proposed Cllr R. Gregory

Seconded Cllr R. Fletcher

All agreed unanimously

21.65 Matters Arising

None

21.66 Planning Applications

Applications ongoing:

TAG Farnborough Airport Air Space Change Proposal

A member of the public asked if there had been any updated as it was reported that the jets seem to be flying lower and more frequently resulting in being noisier. Cllr D. Lowe was to be sent an email from the clerk to request an update in order to reply to the public's enquiry.

54919/003 Land at Kingsley Golf Club, Forge Road, Bordon

Garage block containing 6 garages and associated access and landscape works on former golf course following demolition of existing sheds

This application has not been proceeded with

22246/006 Sickles House, Forge Road, Kingsley, Bordon, GU35 9NA

Detached dwelling with associated car parking and landscaping

This application has been withdrawn

57275 Ridgeburn, Forge Road, Kingsley, GU35 9NG

Detached garage to south of the dwelling

This application has been given permission

51188/001 Kingsley Quarry, Forge Road, Kingsley

Scooping Opinion – Extend the quarry to the east, extend the end date for operations and amend the restoration scheme for the existing site

This application is on going, the parish council decided to make no comments

56881/001 5 Old Park Farm, Main Road, Kingsley, GU35 9LU

Two storey extension to side

This planning application has been given permission

HCC/2017/0478 Kingsley Quarry, Kingsley, Bordon GU35 9NQ

Retrospective application for the installation and use of weighbridge facilities

HCC/2017/0479 Sandy Bridge Farm, Forge Road, Kingsley, Bordon, GU35 9NQ

Variation of condition 2 of planning permission 24847/031 to extend the time period for tipping of inert material

26242/058 Former Dean Farm Golf Course, Forge Road, Kingsley, GU35 9NG

Farriers/blacksmith forge with shoeing bay and parking *This application is awaiting decision*

New applications:

57470 Sheds adjoining Nightingale Cottage, Forge Road, Kingsley

Prior approval for proposed change of use from agricultural building to a dwelling house (class c3)

This application is on going

27635/004 Church Cottage, Forge Road, Kingsley, GU35 9NA

Single storey ground floor rear extension to enhance existing kitchen and living area and replace existing conservatory and kitchen structure

This application is no longer available on website

22246/009 Sickles House, Forge Road, Kingsley GU35 9NA

Addition of utility room, ground and first floor adjustments, change of main access, new garage/home office/hobby workshop

22246/010 Sickles House, Forge Road, Kingsley GU35 9NA

Listed building - utility room, ground and first floor adjustments, change of main access, new garage/home office/hobby workshop

For the two above applications, the developer and owners were presents. The parish council has no additional comments relating to planning to those made for the previous applications. However the Council raised a question about the covenant on the access to the site. The new development proposes to use part of the same access as used for the two new houses on the new development site (ie the Old Piggeries site). The covenant on the access land allows for access to three dwellings on the development site. Sickles House is not on the development site and so the Council invited the developer to propose how the new access accords with the covenant. The developer will respond in due course by email. .

21228/004 Honeysuckle Cottage, Forge Road, Kingsley, Bordon, GU35 9NA

Lawful development certificate proposed - ground floor rear/side extension infill to replace existing conservatory

The parish council has no comment

PL0075 Premises Licence Full Variation: Motor Fuel Ltd, Sleaford Service Station, Kingsley, BORDON, GU35 0PQ

The application is to vary their Premises opening hours and Supply of alcohol off sales hours to 24 hours a day every day of the year, to vary their late-night refreshment hours to the same, to remove restrictions on bank holidays and to submit a modified Plan

The parish council believes no comment has to be made as only the Police can comment on licences.

21.67 St Nicholas Cemetery & Cemetery Chapel

A letter to apply for Heritage Lottery funding had been sent to Architect Richard Ashby requesting him to prepare a report in order to demonstrate to the Heritage Lottery that the work to be done is for community purposes.

After a review site visit, Richard Ashby confirmed that his report will be ready within a month.

The clerk was asked to identify potential contractors who could clean up the guttering all around the Chapel.

21.68 Transport, Highways and Road Safety

Affordable Houses

EHDC has asked the Parish Council for its views on possible names for the new development of affordable housing on the old golf course. This was discussed and the name 'Dean Field' was favoured by some councillors and the land owner. The name 'Dean Close' was also strongly favoured by one councillor but strongly opposed by the land owner.

It was decided to seek the opinion of the developer before responding to EHDC on the matter, which will reflect the above views.

A member of the public wanted to know if the Parish Council had received an update in regards of the cycling route through the village. Cllr Rigden replied that Cllr D. Lowe will get in touch with an update shortly after the meeting.

21.69 Commons, Village Greens and Rights of Way

Cllr R. Gregory had previously mentioned to the Councillors that the bench at the bus stop opposite Upper Green needed to be replaced as it is rotten.

Cllr Gregory confirmed he had done some research and the bench could also be refurbished instead of being replaced. However, it was decided that a replacement would be more appropriated and that the Parish Council could consider applying for funding from David Aschroft'. Cllr Gregory is to send three quotations from contacted contractor prior to the October meeting for decision.

Cllr C. Rigden confirmed that the three year ground maintenance contract with Paul Grace will end at the end of this year.

The clerk was asked to contact internal auditor Eleanor Greene to enquire if it is necessary to repeat the tendering exercise carried out 3 years ago which selected the contractor offering the best value for money for this work or whether the contract can be renewed with the current contractor (assuming his rates have not increased significantly since the original tender).

Paul Grace is to be contacted to thank him for his excellent work done in the past three years and to request a detailed quotation for a potential future contract.

Footpath 6

Cllr C. Rigden confirmed that Cllr Lowe had contacted the District Valuer for advice in regards of Footpath 6

It was agreed that Cllr C. Rigden would prepare a draft letter to be sent to the residents who use footpath 6 for vehicle and utility accesses to their properties, seeking their views on the ownership of this land being transferred from the Parish Council to a local residents association. This will be circulated to all councillors for review before it is emailed to the residents.

21.70 Community Resilience

No report

21.71 Environment and Biodiversity

It was agreed that the Kingsley Parish Council should participate in future meetings of the Grundon-Frith End Liaison Group based on information circulated by Cllr Dave Lowe on Thursday 21 September which confirmed that the meetings will now be open to members of the public and that two councillors will be allowed to attend. It is believed that Mark Kemp Gee will chair the meetings.

Cllr K. Clayton and Cllr D. Lowe will attend the meetings

21.72 Kingsley Village Forum

No report

21.73 Housing, Business & Commerce

No report

21.74 Review of Capital Projects

No report

21.75 Communications

The correspondence received this month was listed by the clerk and circulated to all councillors prior to the meeting.

21.76 Broadband

Work in progress

21.77 District Councillor

No report

21.78 Procedures, Finance and Payments

It was agreed to renew the clerk's contract of employment with the understanding of adding an update of the job description which Cllr Rigden will be sending to all councillors shortly for review.

Proposed: Cllr Clayton

Seconded: Cllr Fletcher

All agreed unanimously

It was agreed to make a payment of £188.82 to Hostpapa for web services for the Parish Council website

Proposed: Cllr Clayton

Seconded: Cllr Fletcher

All agreed unanimously

The clerk was asked to contact internal auditor Eleanor Greene to seek advice in regards of advertising through sponsors on the Parish Council's website.

Annual Audit

The Clerk confirmed that the Audit Commission BDO has reviewed the Parish Council's annual's affairs and that everything is in order. The report was sent to the Clerk in September.

Payments to be made & Accounts to accept

The August 2017 payments had been agreed and authorized by Cllr Rigden & Cllr Lowe earlier in the month as there were no Parish Council meeting in June. (as permitted by standing orders)

Payment Date	Payee	Payment Mode	Description	Amount
31/08/2017	Karine Nana Yonko	BACS	Clerk's August 2017 salary	414.60
31/08/2017	Karine Nana Yonko	BACS	Clerk's August 2017 expenses invoice 0005-2017/18	82.40
31/08/2017	HMRC	BACS	PAYE period 05/09/17	5.40

The September 2017 Payments Schedule was included in the agenda and considered at the meeting

Payment Date	Payee	Payment Mode	Description	Amount
29/09/2017	Karine Nana Yonko	BACS	Clerk's September 2017 salary	341.40
29/09/2017	Karine Nana Yonko	BACS	Clerk's September 2017 expenses invoice 0006-2017/18	85.00
29/09/2017	Paul Grace	BACS	Upper Green & Lower Green cuts as per agreed quotations	420.00

The schedule of payments was agreed.

Proposed: Cllr C. Rigden

Seconded: Cllr R. Gregory

All agreed unanimously

The Chairman stated that bank balance is £81,295.65

The Chairman signed the bank statements and bank reconciliation

Date of Next Meeting of Kingsley Parish Council

The next Parish Council meeting will be held on Thursday 26th October 2017 7.30 pm at The Kingsley Centre.

There being no further business the meeting closed at 21.45pm

CHAIRMAN DATE