

KINGSLEY PARISH COUNCIL

Minutes of the meeting held on Thursday 28th June 2018 at 7:30pm In the Kingsley Centre

Present : Cllr R. Fletcher - Chairman
Cllr K. Clayton – Vice Chairman
Cllr C. Rigden
Cllr R. Gregory
Clerk K. Nana Yonko

Members of Public: 3 members of the public and District Councillor David Ashcroft were present

23.15 Chairman's Opening Remarks

The Chairman welcomed everyone to the meeting and pointed out the fire exits

23.16 Apologies for Absence

Cllr R Gregory
Cllr C Millhouse

23.17 Declarations of Personal/Prejudicial Interest

None

23.18 Public Question Time

No Public Questions

23.19 Approval of Minutes of the Meeting held on 24th May 2018

The minutes of the meeting held on Thursday 24th May 2018 were approved as a true record of the meeting and signed.

Proposed Cllr C Rigden

Seconded Cllr K Clayton

All agreed unanimously.

23.20 Matters Arising

Cllr Rigden confirmed that the internal auditor said in her report that all minutes of decisions need to be approved at the next available Council meeting as they are “draft” until signed. The minutes of the Annual Parish Council Meeting, which record the election of the Chairman and Vice-Chairman, should be agreed at the first full Parish Council meeting after the APCM.

Therefore, the minutes of the Annual Parish Council Meeting held on 19 April 2018 were agreed and signed

Proposed: Cllr Rigden

Seconded: Cllr Clayton

All agreed unanimously

Cllr Gregory announced his decision to resign from the Council. Cllr Gregory will send a letter to the Clerk and Chairman to confirm this decision and the Clerk will advise EHDC relevant department.

23.21 Planning Applications

Applications ongoing:

51471/006 Unit 7 Waterbrook Estate, Waterbrook Road, ALTON GU34 2UD (HCC planning web site <https://planning.hants.gov.uk/ApplicationDetails.aspx?RecNo=18991>)

*Variation of conditions 5, 11 and 18 of planning permission 51471/003 to allow for importation of road planning and the night-time importation and exportation of waste
This application is on going*

49416/006 2 Churchfields, Kingsley, Bordon, GU35 9PJ

*Detached dwelling following demolition of existing garage (AS AMENDED BY PLANS RECEIVED 14/02/2018). | 2 Churchfields, Kingsley, Bordon, GU35 9PJ
This application has been rejected*

22495/012 Burningshams, South Hay Lane, Kingsley, Bordon, GU35 9NW

*Listed building consent - replace three windows
This application has been given consent*

54919/005 Land at Kingsley Golf Club, Forge Road, Kingsley, Bordon

*Detached shed for use as a wormery
This application is on going*

SDNP/18/01271/FUL Land South of Green Street East Worldham Bordon GU35 9NN

*New vehicular access and concrete turning area
This application has been rejected*

55444/001 Land East of Karma, Forge Road, Kingsley, Bordon

*B1(a). B1(b). B1(c). and B2 class Business Units with associated parking areas after demolition of existing motor garage and workshop buildings
This application is on going*

27396/049 Old Park Farm, Forge Road, Kingsley, Bordon, GU35 9LU

*Prior notification - agricultural storage barn used for the purposes of storing hay
This application has been decided : Prior approval not required*

New applications:

20285/006 Longdene, Farnham Road, Bordon, GU35 0QP

*Porch extension to front
This application is not related to Kingsley*

51188/003 Kingsley Quarry, Forge Road, Kingsley, Bordon

*Easterly extension of the existing sand extraction area, extend the end date for quarry operations and restoration and amend the approved restoration schemes. (Details available on the HCC website - <https://planning.hants.gov.uk/ApplicationDetails.aspx?RecNo=19368>)
It was agreed to draft comments after further discussion between all councillors*

27508/002 1 Straits View, Forge Road, Kingsley, Bordon, GU35 9NA

*Single storey rear extension and alteration of front porch roof.
It was agreed to look further at this application before making any comment*

23.22 St Nicholas Cemetery & Cemetery Chapel

Cllr Fletcher confirmed that the application for funding to the Heritage Lottery is going ahead

23.23 Transport, Highways and Road safety

Cllr Fletcher confirmed that the last speed watch session was held in May 2018

Cllr Rigden mentioned that he received a complaint from a resident about the overflowing laurel edge on the boundary of Ganders Business Park which is overhanging the footpath along the B3004 road and makes the pedestrians to step into the road to get past.

It was agreed to contact the owner of the land as it is land owner responsibility to keep edges in good order.

It was also agreed that a meeting needs to be held between Kingsley councillors and other surrounding parishes councillors to discuss the different possibilities in regards of the villages traffic control measures.

Cllr Clayton has been gathering information about traffic to produce a “Traffic control and road safety report”

23.24 Commons, Village Greens and Rights of Way

Upper Green

Cllr Gregory confirmed that the Annual play equipment has been done and the report has been received. No major issue had been picked up but it was agreed to review the report at the next parish council meeting.

Footpath 6

Cllr Rigden mentioned that the parish council has requested 40 minutes of free legal advice from HALC concerning the ownership of Footpath 6. A response is awaited.

23.25 Community Resilience

Nothing to report

23.26 Environment and Biodiversity

Allotments

Cllr Rigden reminded the Council that under the management agreement with the Parish Council, the Kingsley Allotment Association is responsible for the routine maintenance of the allotment site. There is a need to trim nettles and brambles on the outside of the site deer-proof fencing and the Association has asked if this could be a task for the ground maintenance contractor (Paul Grace) under the Council’s contract. The Council agreed to this subject to the Association agreeing to the fee for this being added to its annual payment to the Council.

The Clerk will seek a quotation for the work from Paul Grace.

23.27 Kingsley Village Forum

Nothing to report

23.28 Housing, Business & Commence

Cricketers

Cllr Fletcher confirmed that the nomination for The Cricketers to become an Asset of Community Value has been accepted

HARAH

Cllr Fletcher confirmed that all the new affordable houses are now occupied

23.29 Review of Capital Projects

Nothing to report

23.30 Communications

The correspondence received this month was listed & circulated to all Cllrs prior to the meeting.

23.31 Broadband

Cllr Fletcher thanked everyone for all the hard work done. He confirmed that there was a good residents participation at the Annual Parish Meeting held on 16th May 2018 and we now waited upon BT Openreach to finalise their work.

23.32 District Councillor

District Councillor Ashcroft confirmed that EHDC new Chairman is Antony Williams and the Head Leader is Richard Millard

Cllr Ashcroft mentioned that 8 charities were going to be reviewed including Kingsley Organisation by EHDC Chairman who is also a Chartered Accountant, 1 Deputy Leader and 2 Officers.

Cllr Ashcroft offered his expertise if needed in regards of any planning application

Cllr Ashcroft also reminded the Council that a grant pot was available for any small project

Lastly Cllr Ashcroft confirmed that was new GDPR rules which he hope the Council has taken in consideration

23.33 Procedure, Finance and Payments

General Data Protection Regulations (GDPR)

Cllr Rigden confirmed that the GDPR policy is available on the parish website

It was agreed that the process for review and further develop the related procedures (pages 3 to 8 of document) to be ready for agreement and the review of the monthly parish meeting format would be considered at a future meeting

Cllr Ridgen stated that the annual premium of £925.66 for 3 years for the KPC insurance needs to be recorded in the minutes to address an issue raised by the internal auditor.

Hampshire Association of Local Councils Ltd

Cllr Rigden mentioned that the auditor had advices that the membership documents for HALC do not have to be signed as paying the invoice signifies acceptance of HALC's terms and conditions.

Internal Audit

Cllr Rigden confirmed that the internal audit has been held. The auditor report has been acknowledged and is available on the parish website. Action to be taken as result will be considered at the next parish meeting

Audit Commission

Cllr Rigden mentioned that the internal auditor said that the parish could be exempt of the external audit and would not have to pay this fee. The exemption form was completed and signed by the chairman and will be sent off by the clerk to the audit commission along with the audit paperwork.

Payments to be made & Accounts to accept

To consider the payment of invoices on the schedule included in the agenda of the meeting

Payment Date	Payee	Payment Mode	Description	Amount
28/06/2018	Do the Numbers	CHQ 644	Inv 12/697 Internal audit April 2017 to March 2018	190.00
28/06/2018	Zurich Insurance	CHQ 645	Inv 32040674 Insurance renewal premium	925.66
28/06/2018	Kinglsey Organisation	CHQ 646	Inv 14343 Hire of Hall for Annual Parish Meeting 16/05/18	40.50
28/06/2018	Karine Nana Yonko	CHQ 647	Clerk's June 2018 expenses invoice 0003-2018/19	85.00
28/06/2018	Karine Nana Yonko	CHQ 647	Clerk's June 2018 salary	296.80
28/06/2018	HMRC	Pending	PAYE June 2018	39.20
28/06/2018	N.W Adams	CHQ 648	Inv 1863 Annual play equipment inspection	99.90
28/06/2018	Headley Parish Council	CHQ 649	Inv C/1819/03 SLR battery replacement August 2017	32.00

Proposal that the above June 2018 Payments should be authorised

Proposed: Cllr Rigden

Seconded: Cllr Fletcher

All agreed unanimously

The current balance is £73,746.74

Date of Next Meeting of Kingsley Parish Council

The next Parish Council meeting will be held on Wednesday 25th July 2018 at 7.30pm at The Kingsley Centre. There being no further business the meeting closed at 9.00pm

CHAIRMAN DATE