

Kingsley Parish Council
Draft Minutes of Meeting
held on 27th November 2019, 7.30pm
at the Kingsley Centre

Present: Cllr R Fletcher (Chairman)
Cllr R Coury
Cllr H Logan
Cllr S Moulton

Also present: 4 members of the public
District Councillor D Ashcroft
Jane Ives, Locum Clerk

Absent: Cllr Carugati

25.127 The Chairman welcomed everyone to the meeting.

25.128 **Apologies for Absence** – Apologies were noted from Cllr Millhouse

25.129 **Declarations of Interests** – None

25.130 It was **RESOLVED** to approve the minutes of the Parish Council Meeting held on 23rd October 2019. There were no matters arising. **Proposed: Cllr Moulton. Seconded: Cllr Logan.**

25.131 **District Councillor Report:** Cllr Ashcroft reminded the Council that the new refuse contract was mostly successful but problems should continue to be reported to EHDC. The Draft Local Plan has received over 3,500 comments and the final consultation will follow once those comments have been reviewed.

25.132 **Public Questions** – the Chairman adjourned the meeting to hear public questions.

A member of the public thanked the Council for all their efforts with broadband installation. Most residents are now able to access fast broadband but not all. Sickles Lane is still work in progress. Cllr Logan will chase for a progress update. **Action: Cllr Logan**

A member of the public raised concerns about South Downs Farm and councillors were aware of the current position. It was understood that a planning application was expected but in the meantime there may be compliance and environmental health issues so the Clerk will investigate further. **Action: Clerk**

Having attended the recent Highways consultation, a resident would like to see a return of the SLR that was previously used in the village. She would also like to see a reduction in the current 60mph speed limit at Sleaford. The Chairman encouraged all residents to submit their views on the Highways consultation via the web portal. Details of this will be published on the PC website and Facebook page.

Meeting reconvened

25.133 **Existing Planning Applications:** The existing planning applications listed at Appendix 1 were noted. Cllr Coury that permission has been granted for 1 Deans Field with conditions attached. The Council will monitor and report and non-compliance with these conditions.

25.134 **51188/003 Kingsley Quarry:** It was **RESOLVED** to **DEFER** a response to this application and the Clerk will seek a one weeks' extension for comments by 10th January 2020.

25.135 It was **RESOLVED** to approve the following for payment. **Proposed: Cllr Moulton. Seconded: Cllr Fletcher.**

Payee	Description	Net	VAT	Total
Richard Ashby	Architects Fee St Nicholas Church work	£1,525.50		£1,525.50
Oakworks	Work at St Nicholas Church	£10,170.00		£10,170.00
Petaprint	Flyers for traffic consultation	£55.00		£55.00
Clerk	Salary November 2019	£452.00		£452.00
Mr C Rigden	Website hosting/domain registration fees to 2020	£103.87	£20.78	£124.65
Mr H Lamport	Allotment rent to November 2020	£350.00		£350.00
	Total Payments	£ 12,656.37	£ 20.78	£ 12,677.15

25.136 **Financial Report:** The Clerk provided the following report:

Bank Balances as at 31/10/19

Deposit Account £82,931.45
Current Account £18,169.69

Receipts since last meeting

Bank Interest £50.92

Draft Budget 2020/21

EHDC have not yet notified the precept setting date, however, in conversations with them they have indicated that it will be 31st December 2019 so the Council do need to agree the budget this week.

HMRC overpayment

The Clerk has spoken to HMRC regarding historic discrepancies on the HMRC account. They have now confirmed they will be refunding £672.42 next year (probably June 2020) and these amounts refer to tax years 2013/14 and 2015/16. This refund will help to balance the budget next year and does reduce the required precept.

25.137 It was **RESOLVED** to approve the budget for 2020/21 (Appendix 2). **Proposed: Cllr Coury. Seconded: Cllr Logan.**

25.138 It was **RESOLVED** to agree a precept of £17,493 for 2020/21. The cost per band D household using provisional EHDC tax base figures is £61.10. In setting this precept the Council recognised that the general reserve was low with identified requirements for tree work, work on the village greens and an upgrade to the website next year to comply with new regulations. **Proposed: Cllr Coury. Seconded: Cllr Logan.**

25.139 **Hampshire Highways Consultation:** Cllr Fletcher updated on the recent consultation event held in Kingsley which about 50 residents attended to look at plans for reducing traffic in the village. Residents can now respond to the survey online and the link will be provided on the website and Facebook page. Comments must be received by midnight on 24th December 2019.

25.140 It was **RESOLVED** to set aside £50 from general reserves for Carols on the Green to be held on 20th December. A risk assessment must be carried out prior to the event and the Clerk will liaise with Cllr Millhouse about this.
Action: Clerk/Cllr Millhouse

25.141 **St Nicholas Church:** Cllr Fletcher provided an updated regarding completion of the works except for some snagging issues still to be resolved. He provided advice he had sought from the insurance company regarding load testing and risk assessment. The Clerk advised that any advice given to Council should come from the Clerk and that she would speak to the insurance company to clarify the current position particularly as the Carol Service is due to take place on 7th December 2019. The Clerk advised that the insurance company had

previously confirmed a notice should be placed in the Church stopping members of the public accessing the gallery until such time as the contractor has signed off the balcony as safe to use.

Cllr Fletcher informed the Council that toilets were likely to be provided for free by a local company and that heating in the Church still needed to be resolved.

- 25.142 **Playground Repairs:** It was **RESOLVED** to appoint Vitaplay to carry out repairs to the playground at Upper Green in accordance with the playground inspection carried out earlier in the year. The cost was agreed at £1,752.88 plus VAT. **Proposed: Cllr Moulton. Seconded: Cllr Logan.**

Councillors asked the Clerk to establish if the equipment could be pressure washed within the above costs to remove any algae/growth on the equipment. **Action: Clerk**

- 25.143 **HCC Annual Vegetation Cutting:** It was agreed that footpaths 5,7b, 14 and 19 are added to the HCC Vegetation Cutting List for 2020/21. Additionally clearance of footpath 14 would be reported to the lengthsman now as it is currently impassable. The Clerk will write to the landowner for footpath 15 as that also requires clearance work. **Action: Clerk**

- 25.144 **Locum Clerk/RFO:** It was noted that the current Locum Clerk is due to leave on 13th December 2019. It was **RESOLVED** to agree an hourly rate of up to £25 per hour for 5 hours per week should a Locum Clerk need to be appointed before a permanent Clerk could be offered the position. The Staffing Advisory Committee would seek the services of a Locum Clerk.

- 25.145 **Agenda items for next meeting:** community engagement, provision of a new website or updates to existing to comply with new website accessibility regulations.

- 25.146 The Chairman advised that the next Parish Council meeting will be held on Wednesday 22nd January. The meeting closed at 9.10pm.

Signed: Chairman

Date:

Appendix 1: Planning Application as at 21/11/19

Planning App. Ref No	Address	Proposal	Consultation Expiry Date	Parish Council Comments	Decision
53965/001 & 002	North Bakers Barn, Oakhanger Road, Kingsley GU35 9NJ	Siting of shepherd's hut and listed building consent		No objection but request condition of any permission is not for residential use	
SDNP/19/03709/FUL	Oaklands Farm Green Street East Worldham Bordon GU34 3AU	Change of use of land from Agricultural, B8 & Seasonal Event Space	16/10/19	Objection.	
54941/003	The Willows, Land South of Forge Road, Kingsley	Annexe with terrace & disability ramp linked to existing dwelling	15/08/19	No objection.	Permission
27107/035	Sleaford Farm, Farnham Road, Bordon GU35 9LJ	Two storey extension & part single storey extension, including 2 porches, glass veranda, rooflight over living room protrusion & additional balcony, filling of derelict pond, installation of 2 air source heat pumps	03/09/19	No objection.	Permission
28397/017	Kingsley Centre, Forge Road, Kingsley	1 illuminated external sign, 2 x banner frames in car park	15/08/19	No comments submitted	Permission
35615/009	Rowan Cottage, Sandy Lane, Kingsley GU35 9NH	Two storey side extension	26/07/19	No comments submitted	Permission
57963	Land adjacent to 1 Dean Field, Kingsley	Retrospective change of use of land to accommodate 2 x mobile homes & 1 day room for occupation by gypsy/traveller families	01/08/19	Objection.	
20136/055	LMC Sleaford Garage, Farnham Road, Bordon GU35 0QP	Proposed siting of a temporary building for a period of 12 months	30/07/19		Permission
30633/036	Groomes Farm, Frith End Road, Frith End, Bordon GU35 0QR	Detached hotel guest annex (Class C1) to provide a total of 3 additional guest rooms & 4 covered parking spaces	18/07/19	No comments submitted	Permission

Appendix 1: Planning Application as at 21/11/19

21228/005	Honeysuckle Cottage, Forge Road, Kingsley GU35 9NA	New wet room & store to flank elevation following demolition of existing storage area	14/05/19	No objection	Permission
54919/006	Land at Kingsley Golf Club, Forge Road, Kingsley, Bordon	Detached dwelling	18/04/19	Decision imminent and likely to be refused. Contrary to policies CP19 and CP20 in JCS and H15 in Local Plan.	Withdrawn
58208	1 Old Park Farm, Forge Road, Kingsley, Bordon, GU35 9LU	Retention of change of use of dwelling, outbuilding, portacabin and barn for educational purposes (D1)	11/04/19	No comments submitted	Permission
56776/004	Old Park Farm House, Forge Road, Kingsley, Bordon, GU35 9LU	Garage and formation of an external swimming pool and landscaping work	28/03/19	No comments submitted	Permission
SDNP/19/00346/FUL	Land South Of Green Street East Worldham Bordon GU35 9NN	Proposed new vehicular access and grassed tiled turning area	04/03/19	Applicant appealed. KPC submitted comments objecting to appllication.	Refused
SDNP/18/06446/HOUS	1 Orchard Cottages Oakhanger Road Bordon GU35 9JP	Garage to front	05/02/19		Permission
57024/002	Bakers Court, Forge Road, Kingsley, Bordon, GU35 9NZ	Retention of alternative siting of wash down area and pressure washers	18/12/18		Registered
52780/004	Land junction of B3004 and A325, Farnham Road, Bordon	Agricultural barn	18/12/18		Permission
31121/004	The Cricketers, Forge Road, Kingsley, Bordon, GU35 9ND	Conversion and extension of existing tourist accommodation to provide 2 new dwellings, and provision of associated parking and landscaping.	18/10/18	Objected. Concerns about access and proximity to SPA.	Permission
SDNP/18/02170/FUL	Oaklands Farm Green Street East Worldham Bordon GU34 3AU	Change of use of Oakland Farm and associated land holdings from Agriculture and B8 (Open Storage) to mixed use Agriculture, B8 (Open Storage) and Seasonal Event Space associated with the holding of Religious Festivals and other activities associated with the Ahmadiyya Muslim Association; including the provision of external storage space, new landscape and revised ventilation and extraction equipment in association with the onsite kitchen	05/10/18	KPC STRONGLY objected	Application withdrawn

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20136/054	LMC Sleaford Garage, Farnham Road, Bordon, GU35 0QP	Extension to existing motor vehicle service area, refurbishment of the existing showroom, construction of new additional car showroom, extension to car parking area and creation of emergency access point.	10/10/18	Whilst Kingsley Parish Council does not object to the planning application, we would like to highlight comments made by local residents who have expressed concerns about the hedging to the south of the garage. A condition of the previous application (20136/049 - COND 5 BOUNDARY TREATMENT) was that the hedging should be a mixture of several types of hedging plant at a height of 1.2 to 1.5 m. Currently it stands at approximately 0.5m, therefore the condition has not been met. The latest application 20136/054 shows some 130 parking spaces for general sales and service parking and staff parking in this area, to the south of the site. This will be screened from the B3004 by the same hedge.	Permission
51188/003	Kingsley Quarry, Forge Road, Kingsley, Bordon	Easterly extension of the existing sand extraction area, extend the end date for quarry operations and restoration and amend the approved restoration schemes. (Details available on the HCC website - https://planning.hants.gov.uk/ApplicationDetails.aspx?RecNo=19368)	18/06/18	KPC STRONGLY objected	Objection

Appendix 2: Budget 2020/21

BUDGET 2020/21

Opening balance current account
01/04/19
Plus general reserves held in
deposit account

5,829.86

7,011.00

12,840.86

Opening balance
01/04/20

5,348

5,348

RECEIPTS		Actuals 2017/18	Actuals 2018/19	Budget 2019/20	As at 21/11/19	Revised budget 2019/20	Budget 2020/21
	Precept	13500	13900	15100	15100	15100	17493
	Bank Interest	45	391		156	190	200
	S106						
	Burial fees	195	1276	472	499	499	600
	VAT Repayments						
	Allotments	461	621	680	766	766	650
	Other income	1500	900		101	101	672
	Receipts Sub-Total	15701	17088	16252	16622	16656	19615
	Total all income/receipts			29,092.86		29,496.86	24,963
PAYMENTS		Actuals 2017/18	Actuals 2018/19	Budget 2019/20	As at 21/11/19	Revised budget 2019/20	Budget 2020/21
Staff costs	Clerks Salary	4378	4367	6654	3412	6500	6000
	Travelling costs	984	1021	500	160	300	300
Training Councillors	Training (councillor/staff)			350	0	400	500
Stationery & printing	Stamps/stationery	110	159	250	84	200	200
Meeting costs	Kingsley Centrre		1737	875	69	875	875
Equipment & Repairs	IT/email costs	226	873	100	0	99	700
Allowances	Chairman's Allowance			150	15	150	100

Appendix 2: Budget 2020/21

	Chairman & Councillor Expenses	51	94	150	105	150	100
St Nick's	Chapel	166	247	250	128	250	250
	Cemetery	1337	1667	1989	90	1989	1800
	St Nick's Refurbishment				0		
CIL	CIL expenditure				0		
Grants	Grants	3158				550	
Insurance & Fees	Professional Fees	1250		608	554	1414	500
	Subscriptions	409	419	390	319	319	500
	External Auditor	200		240	200	200	200
	Internal Auditor	285	190	190	240	240	240
	Election costs			1200	120	1200	500
	Insurance & ICO	1191	925	960	942	942	950
Outside Spaces	Upper Green	3306	3913	2210	0	2210	1800
	Lower Green	660	455	705	0	2705	600
	SLR	285	406				
	Playground inspection & repairs				95	1750	500
	Tree Survey						1000
	Tree Maintenance						1000
	All Saints Church grass cutting			350	0	350	350
	Allotments	432	620	1316	1356	1356	650
	VAT on payments						
	Expenditure Sub-Total	18428	17093	19437	7889	24149	19615
	General Reserves Balance			9,656		5,348	5,348

Precept calculation

	Tax Base	Cost per band D household
2019/20 precept		
£15,100	288.93	£52.26
2020/21 precept		
£17,493	286.29	£61.10