

Kingsley Parish Council
Minutes of Meeting
held on 25th September 2019, 7.30pm
at the Kingsley Centre

Present: Cllr R Fletcher (Chairman)
Cllr N Carugati
Cllr H Logan
Cllr C Millhouse
Cllr S Moulton

Also present: 2 members of the public
District Councillor D Ashcroft
Jane Ives, Locum Clerk

25.84 The Chairman welcomed everyone to the meeting and updated on work currently being carried out at St Nicholas' church. He also advised that Hampshire Highways were keen to publicly consult on traffic mitigation proposals and a meeting would be arranged shortly. The Chairman welcomed Cllr Moulton to her first meeting since being co-opted to the Parish Council.

25.85 **Apologies for Absence** – Apologies were noted from Cllr Coury.

25.86 **Declarations of Interests** – None

25.87 It was **RESOLVED** to approve the minutes of the Extraordinary Parish Council Meeting held on 28th August 2019. There were no matters arising. **Proposed: Cllr Millhouse. Seconded: Cllr Logan.**

25.88 District Councillor David Ashcroft highlighted the planning application for Oaklands Farm and local concerns about traffic and the effect on the SSSI. The Chairman advised that the application would be considered at the next Council meeting. Cllr Ashcroft also outlined the new waste contract starting on 30th September and residents should be prepared for some teething problems. The Local Plan Consultation was currently taking place and residents can provide comments. Hampshire Highways have been in talks with Oakhanger about possible traffic mitigation with work potentially happening next year.

25.89 **Public Questions** – the Chairman adjourned the meeting to hear public questions.
A member of the public was concerned about traffic during the recent Jalsa Salana festival and Cllr Millhouse had also seen heavy traffic through Kingsley on the Friday when the Jalsa Salana started. Cllr Carugati was also concerned that traffic was backed up from Kingsley Country Market to Wrecclesham Hill during the more recent event for AMA Youth. Cllr Fletcher opined that Worldham appeared to be more affected by traffic issues than Kingsley.

Meeting reconvened

25.90 **Planning Applications:** The existing planning applications listed at Appendix 1 were noted.

25.91 It was **RESOLVED** to approve the following for payment. **Proposed: Cllr Carugati. Seconded: Cllr Moulton.**

Payee	Payment Mode	Description	Net	VAT	Total
Play Inspection Company	Cheque	Play Inspection	£ 95.00	£19.00	£114.00
PKF Littlejohn	Cheque	External Audit 2018/19	£200.00	£40.00	£240.00
Clerk	Cheque	Salary September 2019	£516.80		£516.80
HMRC	Cheque	Salary deductions	£ 41.20		£ 41.20

R Fletcher	Cheque	Expenses - ink cartridges	£ 60.20		£ 60.20
		Total Payments	£913.20	£59.00	£972.20

- 25.92 **Bank Mandate:** It was **RESOLVED** to add Cllrs. Carugati & Moulton to the bank mandate.
Proposed: Cllr Fletcher. Seconded: Cllr Millhouse.
- 25.93 **Internal Auditor:** It was **RESOLVED** to appoint Do the Numbers Ltd as the Council's internal auditor for the financial year 2019/20 as the Council were happy with previous work and wished to continue.
Proposed: Cllr Fletcher. Seconded: Cllr Carugati.
- 25.94 **Conclusion of Audit 2018/19:** The Council noted the Conclusion of Audit for 2018/19. The Clerk advised that the relevant notices were now on the website and the noticeboard.
- 25.95 **Budget 2019/20:** The Financial Reconciliations for quarter 2 year to date was noted. The Clerk presented an update to the budget for this financial year and councillors **RESOLVED** to approve amendments (Appendix 2). The amended budget will be published on the website. **Proposed: Cllr Logan. Seconded: Cllr Millhouse.**
- 25.96 **Kingsley Centre Grant Request:** It was agreed to **DEFER** consideration of a grant request from the Kingsley Centre pending further information about the work required and to resolve whether funding could be provided from the Piggeries balance held.
- 25.97 **Budget Working Party:** It was **RESOLVED** to appoint the Clerk, Cllr Fletcher and Cllr Moulton to a budget working party to start work on the budget for 2020/21. **Proposed: Cllr Fletcher. Seconded: Cllr Millhouse.**
- 25.98 **Meeting Dates 2019/20:** It was agreed that meeting dates for the remainder of 2019/20 would remain as agreed at the Annual Meeting in May 2019.
- 25.99 **Standing Orders & Publication Scheme:** It was **RESOLVED** to adopt new Standing Orders and introduce a Publication Scheme in accordance with ICO regulations and both documents will now be published on the website. **Proposed: Cllr Fletcher. Seconded: Cllr Millhouse.**
The Clerk advised that the Council should adopt the latest Code of Conduct provided by EHDC and this would be brought to the next meeting for approval.
- 25.100 It was **RESOLVED** to make the following changes to membership of working parties:
Cllr Moulton to join the Planning Working Party. Cllr Logan to take responsibility for broadband issues.
Proposed: Cllr Carugati. Seconded: Cllr Moulton.
- 25.101 **EHDC Local Plan Consultation:** Cllr Fletcher had attended one of the recent drop in sessions and advised that none of the 10 schemes proposed are in Kingsley. However, there may be issues caused by increased traffic with some of the more local schemes so the Council **RESOLVED** to submit the following comments:
Kingsley Parish Council would like there to be consideration of traffic routes through Kingsley when any development is considered, particularly any further development at Whitehill & Bordon.
- 25.102 **Lower Green:** The working party introduced the various quotations received but it was agreed that a common specification of work was required, and quotations amended accordingly, before any agreement could be reached by the Council. It was therefore agreed to **DEFER** this item until the next meeting.
- It was resolved to extend the meeting by 30 minutes as 2 hours had now been reached.***
Proposed: Cllr Fletcher. Seconded: Cllr Logan.
- Cllr Carugati briefly left the room during discussion of the next agenda item.***
- 25.103 **Jalsa Salana:** Cllr Fletcher had attended the EHDC wash-up meeting following the recent festival and was disappointed to report that representatives from the AMA did not attend but phoned in to the meeting

instead. Highways had agreed to carry out some actions following the meeting but attendees were very cynical as to whether anything would change.

Cllr Carugati returned to the meeting.

The planning application for Oaklands Farm had now been received and the working party would look at the application to start to formulate a response for the next Council meeting. Cllr Carugati suggested that a public consultation meeting is held and Cllr Fletcher agreed that this may be a good idea. Cllr Ashcroft offered any assistance he could provide.

25.104 **Community Engagement:** It was agreed that the Council should set up a Facebook page to improve communication with residents, but also to start an email list of residents who wish to subscribe to parish council news and events. The Clerk and Cllr Logan will set up the Facebook page.

25.105 **Role of the Clerk:** It was **RESOLVED** that the Council would start the process to recruit a permanent Clerk with the following terms of employment:

- 8 hours per week with an option for overtime as required (paid at same hourly rate or taken as time off in lieu)
- Hourly rate of up to £13.50 (to be reviewed in April each year)
- Working at home allowance of £18 per month
- Mileage on council business paid at 45p per mile
- Holiday of 22 days per year plus 8 statutory days (pro-rata)

The role will be advertised in King's World and on the Hampshire Association of Local Council's website with a closing date of 8th November. Interviews will be carried out by the Staffing Sub Committee with the final decision on the candidate selected being made by full Council in November 2019.

Proposed: Cllr Millhouse. Seconded: Cllr Moulton.

25.106 **Agenda items for next meeting:** Highways consultation, Sandy Lane proposals/update, playground repairs, adoption of Code of Conduct and Financial Regulations, Lower Green improvement works, Oaklands Farm planning application, community engagement update.

25.107 The Chairman advised that the next Parish Council meeting will be held on Wednesday 23rd October. The meeting closed at 9.50pm.

Signed: Chairman

Date:

Appendix 1: Planning Application as at 19/09/19

Planning App. Ref No	Address	Proposal	Consultation Expiry Date	Case Officer	Parish Council Comments	Decision
54941/003	The Willows, Land South of Forge Road, Kingsley	Annexe with terrace & disability ramp linked to existing dwelling	15/08/19	Jon Holmes	No objection.	Permission
27107/035	Sleaford Farm, Farnham Road, Bordon GU35 9LJ	Two storey extension & part single storey extension, including 2 porches, glass veranda, rooflight over living room protrusion & additional balcony, filling of derelict pond, installation of 2 air source heat pumps	03/09/19	Katherine Pang	No objection.	Permission
28397/017	Kingsley Centre, Forge Road, Kingsley	1 illuminated external sign, 2 x banner frames in car park	15/08/19	Lisa Conway	No comments submitted	Permission
35615/009	Rowan Cottage, Sandy Lane, Kingsley GU35 9NH	Two storey side extension	26/07/19	Lisa Conway	No comments submitted	Permission
57963	Land adjacent to 1 Dean Field, Kingsley	Retrospective change of use of land to accommodate 2 x mobile homes & 1 day room for occupation by gypsy/traveller families	01/08/19	Nicky Powis	Objection.	
20136/055	LMC Sleaford Garage, Farnham Road, Bordon GU35 0QP	Proposed siting of a temporary building for a period of 12 months	30/07/19	Nicky Powis		Permission
30633/036	Groomes Farm, Frith End Road, Frith End, Bordon GU35 0QR	Detached hotel guest annex (Class C1) to provide a total of 3 additional guest rooms & 4 covered parking spaces	18/07/19	Lisa Conway	No comments submitted	
21228/005	Honeysuckle Cottage, Forge Road, Kingsley GU35 9NA	New wet room & store to flank elevation following demolition of existing storage area	14/05/19		No objection	Permission
54919/006	Land at Kingsley Golf Club, Forge Road, Kingsley, Bordon	Detached dwelling	18/04/19	Lisa Conway	Decision imminent and likely to be refused. Contrary to policies CP19 and CP20 in JCS and H15 in Local Plan.	Registered

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58208	1 Old Park Farm, Forge Road, Kingsley, Bordon, GU35 9LU	Retention of change of use of dwelling, outbuilding, portacabin and barn for educational purposes (D1)	11/04/19	Susie Ralston	No comments submitted	Permission
56776/004	Old Park Farm House, Forge Road, Kingsley, Bordon, GU35 9LU	Garage and formation of an external swimming pool and landscaping work	28/03/19	Lisa Conway	No comments submitted	Permission
SDNP/19/00346/FUL	Land South Of Green Street East Worldham Bordon GU35 9NN	Proposed new vehicular access and grassed tiled turning area	04/03/19	Jon Holmes	Applicant appealed. KPC submitted comments objecting to application.	Refused
SDNP/18/06446/HOUS	1 Orchard Cottages Oakhanger Road Bordon GU35 9JP	Garage to front	05/02/19	Hannah Goldsmith		Permission
57024/002	Bakers Court, Forge Road, Kingsley, Bordon, GU35 9NZ	Retention of alternative siting of wash down area and pressure washers	18/12/18	Jon Holmes		Registered
52780/004	Land junction of B3004 and A325, Farnham Road, Bordon	Agricultural barn	18/12/18	Jon Holmes		Permission
31121/004	The Cricketers, Forge Road, Kingsley, Bordon, GU35 9ND	Conversion and extension of existing tourist accommodation to provide 2 new dwellings, and provision of associated parking and landscaping.	18/10/18	Nicky Powis	Objected. Concerns about access and proximity to SPA.	Permission
SDNP/18/02170/FUL	Oaklands Farm Green Street East Worldham Bordon GU34 3AU	Change of use of Oakland Farm and associated land holdings from Agriculture and B8 (Open Storage) to mixed use Agriculture, B8 (Open Storage) and Seasonal Event Space associated with the holding of Religious Festivals and other activities associated with the Ahmadiyya Muslim Association; including the provision of external storage space, new landscape and revised ventilation and extraction equipment in association with the onsite kitchen	05/10/18	Rob Ainslie	KPC STRONGLY objected	Application withdrawn

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20136/054	LMC Sleaford Garage, Farnham Road, Bordon, GU35 0QP	Extension to existing motor vehicle service area, refurbishment of the existing showroom, construction of new additional car showroom, extension to car parking area and creation of emergency access point.	10/10/18	Nicky Powis	Whilst Kingsley Parish Council does not object to the planning application, we would like to highlight comments made by local residents who have expressed concerns about the hedging to the south of the garage. A condition of the previous application (20136/049 - COND 5 BOUNDARY TREATMENT) was that the hedging should be a mixture of several types of hedging plant at a height of 1.2 to 1.5 m. Currently it stands at approximately 0.5m, therefore the condition has not been met. The latest application 20136/054 shows some 130 parking spaces for general sales and service parking and staff parking in this area, to the south of the site. This will be screened from the B3004 by the same hedge.	Permission
51188/003	Kingsley Quarry, Forge Road, Kingsley, Bordon	Easterly extension of the existing sand extraction area, extend the end date for quarry operations and restoration and amend the approved restoration schemes. (Details available on the HCC website - https://planning.hants.gov.uk/ApplicationDetails.aspx?RecNo=19368)	18/06/18	Stephen Wiltshire	KPC STRONGLY objected	Objection