

**Kingsley Allotment Association
Minutes of Annual General Meeting
2 November 2014**

Present Sue Scrivener (Chairman)
 James Palmer (Treasurer)
 Chris Rigden (Secretary)
 Linzi Spong
 Sandy Parrott
 David Eustace

Apologies: Rob Pearson

1. Opening Remarks

The Chairman opened the meeting and thanked everyone for coming. The agenda for the meeting and minutes from the previous AGM had been sent out to all members by e-mail prior to the meeting.

2. Agree and Sign minutes of Annual General Meeting held on 24 November 2012

The minutes of the meeting held on 16 November 2013 were agreed and signed by the Chairman.

3. Chairman's Report

The Chairman presented her report, which is attached to these minutes.

4. Treasurer's Report

The Treasurer presented his report, which is attached to these minutes.

5. Election of Committee Members

Sue Scrivener resigned from the Committee as she is moving from away from the area.

Chris Rigden, James Palmer, Linzi Spong, Sandy Parrot and Robert Pearson all said that they would like to continue as committee members.

It was proposed that David Eustace should join the committee – proposed by Sandy, seconded by Linzi and all agreed

As no further names were put forward no vote was necessary and the following people comprise the Committee:

James Palmer
Chris Rigden
Linzi Spong
Sandy Parrott
Robert Pearson
Dave Eustice

James agreed to continue as Treasurer and Chris as Secretary. A new Chairman will be elected at the next Committee meeting.

6. 2014 Fees and Subscriptions

The meeting was advised that the lease rental to the landowner was likely to increase by £25 for 2015 and 2016.

It was agreed that plot fees should be increased to £16 for a half plot and £32 for a full plot for 2015, to cover this rent increase.

Fees are due by 1st December, and non-payers will be chased up on 1st January. If fees are not paid by 1st February the Committee will decide whether or not to terminate Tenancy Agreements.

Action AGM/14 - 1 Treasurer to issue email to all plot holders asking for payment of plot fees

7. Open Discussion

Electronic payment of invoices – James reported that some suppliers to the allotments are requesting electronic payment of invoices. This will require an amendment to the constitution which was drawn up with cheque payments in mind.

Action AGM/14 - 2 James will forward a proposed amendment to the constitution to the secretary.

Action AGM/14 - 3 Secretary to forward proposed amendment to committee members for agreement.

Action AGM/14 - 4 Secretary to update and re-issue constitution with amendment

Water

Action AGM/14 - 5 James will turn off the water over the weekend of 7th November for the winter.

Membership cards - An e-mail will be sent to all members informing them that membership cards will be issued once membership fees have been paid. Cards will be left in the Noticeboard on the site. Luff and Co garden centre in Headley has confirmed that they will offer all members a 10% discount on growing related product on production of an up to date membership card.

Action AGM/14 - 6 Secretary to produce set of membership cards and give them to Treasurer to leave on site notice board for members once fees have been paid

Action AGM/14 - 7 Secretary to provide a sample membership card to Luff's garden centre

Vacant plots - three full plots and one half plot are vacant and there are people on the waiting list for two full plots and one half plot. The committee agreed that an offer to spray plots 1 and 2 to kill weeds could be made to prospective plot holders for these plots.

- Action AGM/14 - 8 Secretary to contact people on waiting list to say that there are available plots
- Action AGM/14 - 9 Secretary to advertise any available vacant plots in King's World and on the allotment and Parish notice boards.
- Action AGM/14 - 10 Secretary to write to Helen (plot 25) to confirm that this will be taken on by Marie (plot 24A) as well as her own plot.

Rodents and Birds – it was agreed that a new bird scarer will be purchased

- Action AGM/14 - 11 Secretary to buy new bird scarer
- Action AGM/14 - 12 Rob to put down rabbit repellent pellets in Spring

Mowing – It was agreed to ask Malcolm if he would continue to mow the grass next year as this keeps the site looking tidy and cared for.

- Action AGM/14 - 13 Secretary to write to Malcolm Rust to thank him for cutting the grass this year, ask for latest invoices and ask if he will continue the mowing next year.

Windbreaks – the situation will be re-assessed in the spring

8. Any other business

The committee thanked Sue for her involvement and contribution as secretary and chairman since the start of the allotments, and wished her well in her new home in Norfolk.

Signed:

Chairman:

Date

Kingsley Allotment Association

Annual General Meeting

1 November 2014

Chairman's Report

Ladies and Gentlemen

Thank you for coming to the 2014 AGM of the Kingsley Allotment Association. It is my pleasure to present the Chairman's Report for this AGM.

Kingsley Allotments in 2014

The last AGM was held on 16 November 2014.

We have had a few highs and lows this years, both in terms of weather and wildlife. 2014 started off on a very wet and windy note and I would like to thank Rob who righted a number of sheds after an especially windy afternoon, even if some of them then blew over in the next bout of wind!

It appeared that we also had to contend with rabbits as well as birds and rodents and a number of people had evidence of the rabbits at the same time as they were planting out seedlings which became a source of annoyance. We have tried to address the rabbit problem by keeping the edges both inside and outside of the allotment site cut back as much as we can, and by spraying with weedkiller when the conditions have been right. In addition we have inspected for rabbit holes and attempted to cover them where we can. Chris put up his bird scarer which appears to have been effective in keeping birds away from the plots. They have been sufficiently successful for the Committee to plan to buy one or two more next year.

I think that most plot holders have had a fairly productive year, but it took a while to get going because of the bad weather and wildlife.

I would like to thank Malcolm Rust who has mowed the grass regularly which has helped to keep the plots tidy, as well any members who have turned up for the Tidy Up days.

We have seen a number of changes to the plot holders this year. This has either been a result of plot holders not having time to maintain their plots or they have moved away from the village and cannot continue as plot holders. The Committee has been active in reviewing plots which have not been maintained and, if necessary, have issued termination notices to plot holders.

Our Constitution

There have been no changes to the Allotment Association Constitution since the last AGM and none are proposed for this meeting.

At the AGM last year, Janet Hargreaves resigned, and Rob Pearson put himself forward as a new Committee member. There were 6 people elected to the Committee at the last AGM:

Chris Rigden - Chairman

James Palmer - Treasurer

Sue Scrivener - Secretary

Linzi Spong

Sandy Parrott

Rob Pearson

At the end of April Chris and Sue swapped roles and became Secretary and Chairman respectively.

Rent

It was agreed that the rent for 2014 would remain the same as they were in 2013 at £15.50 for a half plot and £31 for a full plot. It is expected that the landlord will increase his rent in 2015.

Finally, I would like to thank the Committee members who have met regularly and worked hard to manage the Association and the site over the year.

Thank You.

Kingsley Allotment Association

2013-2014 AGM Treasurers report

Prepared by: James Palmer

Date: 1 November 2014

This is the end of our fifth year and we have a healthy surplus of c.£1000 (after outstanding items of about £137 are paid).

In summary, income this year was £774.53, with outgoings of £614.13. A full list is available on request.

We started the year with £972.48 and ended it with £1,132.88. It was agreed during the year to purchase some bird scarers however these are yet to be purchased.

The year end funds are made up of £57.58 in our current account, £1,077.63 in our savings, with an outstanding debt of -£2.33 (owed to me as I paid cash for the hall hire).

I hope everyone had a good year and I would like to thank my fellow committee members for doing such a great job and for all of their hard work in keeping things running smoothly. I would also like to wish Sue all the best as she moves on to allotments new.

Normally I would remind everyone about subs being due, but as we haven't agreed to the amount yet as rent from the council is rising so I will say watch your inboxes.

Thank you