



Draft minutes of AGM

Saturday 10 December 2016 - Kingsley Centre

Present

James Palmer (Treasurer)
Chris Rigden (Secretary)
David Eustace
Sandy Parrott
David Parrott
Robert Pearson
Peter Dennison
Jos Munt
Marie Youngs
Chris Youngs
Elizabeth Kershaw

Apologies

Linzi Spong

1 Elect Chairman for meeting

The Secretary opened the meeting at 10am and thanked everyone for coming. David Parrott agreed to chair the meeting until a new chairman was elected under item 7 on the agenda.

The agenda for the meeting and minutes from the previous AGM had been sent out to all members by e-mail prior to the meeting

2 Sign minutes of the 2015 AGM

It was proposed that the minutes of the meeting held on 7 November 2015 should be agreed and signed by the Chairman.

Proposed: Jos Munt

Seconded: Peter Dennison

All agreed

3 Review actions from last AGM (list attached below)

The actions from the previous AGM (attached to the agenda for this meeting) were reviewed and all have been completed.

4 Chairman / Secretary Report

The Secretary sent out a report describing the operation of the allotments during 2016. This was presented at the meeting and is attached to these minutes.

5 Treasurer's Report

The Treasurer pointed out that this is the 7th year of operation of the allotments. He stated that there is a current balance of £1,218 in the Association bank account.

Payments to the Parish Council for site rental for 2017 and water bills for 2016 will be made shortly (total of £528.64 from the Secretary's report). Plot tenant rents for 2017 have to be collected. Once these payments and plot rents are made there will be a healthy increase in the balance left in the Allotment Association bank account.

6 Election of Committee members

Linzi Spong had indicated prior to the meeting that she wished to stand down as a committee member. The meeting acknowledged and thanked her for her contribution since the Allotment Association was set up.

All the remaining committee members for 2016 said they would like to continue on the committee.

No further names were put forward and so the following people comprise the Committee for 2017:

James Palmer
Chris Rigden
Sandy Parrott
Robert Pearson
Dave Eustice
Peter Dennison

7 Election of Chairman, Secretary and Treasurer for 2017

Peter Dennison offered to be Chairman for the coming year and this was gratefully and unanimously agreed.

James agreed to continue as Treasurer and Chris as Secretary.

8 2017 Fees

The treasurer proposed that as the site rent to the landowner was not to be increased for the next two years and there is a good balance in the association banks, the plot rents could be reduced for 2017 to £30 for a full plot and £15 for a half plot.

Proposed: James Palmer
Seconded: Chris Rigden
All agreed

9 Open discussion

Several matters were discussed at the meeting and this resulted in a number of actions as recorded in the following table.

Action No	Action
AGM/16 - 1	Treasurer to issue email to all plot holders asking for payment of plot fees, and inform them about membership cards
AGM/16 – 2	Secretary to produce new membership cards and take them to James to leave in notice board for people who have paid their rents
AGM/16 – 3	Sandy (and David) to turn on the water at the end of March
AGM/16 – 4	Treasurer to change gate combination in February and let all members who have paid their rent know the new number
AGM/16 – 5	Secretary to produce annual newsletter.
AGM/16 – 6	Secretary to advertise any available vacant plots in King's World and on the allotment and Parish notice boards
AGM/16 – 7	Sandy to contact Binsted School to let parents know there are plots available
AGM/16 – 8	Secretary to purchase new bird kite at cost of about £100
AGM/16 – 9	All to consider provision of plastic tank to fit under the taps for washing tools and collecting spilt water
AGM/16 – 10	Rob to get some new rabbit repellent pellets to put down in Spring
AGM/16 – 11	Rob to get new weed killer to put down in car park and around perimeter of site
AGM/16 – 12	Secretary to write to Malcolm Rust to thank him for cutting the grass this year and ask if he will continue the mowing next year
AGM/16 - 13	All to trim tall growth in hedge at first tidy up day
AGM/16 - 14	Committee to consider getting new plot numbering posts
AGM/16 – 15	Rob to look at drainage grill in car park and recommend any necessary remedial action
AGM/16 – 16	Secretary to advertise tidy-up days in newsletter and on notice board and website – 3 rd Sunday in each month at 10.30am starting in March
AGM/16 – 17	Committee to consider rules for Polly Tunnels and let plot holders know what is decided
AGM/16 - 18	Secretary to set up Committee meeting for 15 th Feb 2017 at 7.30pm in Cricketers

Kingsley Allotment Association
Annual General Meeting
10 December 2016

AGM Report

Kingsley Allotments in 2016

The last AGM was held on 7 November 2015.

As in previous years, there have been a few highs and lows this year. Although the weather was not so good in the first half of the year most people had a reasonably productive year on their allotments.

Vandals attacked the site again this year. They cut some fencing on the eastern side (accessed from the footpath that runs along side the site) and in a separate incident cut the security chain on one of the gates.

There were one or two sightings of rabbits on the site but overall they have not too much of a problem this year. The strategy of keeping the boundary fence clear of growth and sprayed with deterrent seems to be working.

However, moles were back again. The secretary caught one in the spring.

There were few problems reported about birds eating crops. The kites would seem to have done a good job scaring the birds. The kites have suffered from the winds this year and replacements will need to be considered.

Some of the original fence posts have become weak at ground level and are not supporting the deer proof fencing. A quotation of £260 was obtained from CCP Groundcare (the company that put up the original fence) to put in 22 new posts. The District Councillor agreed to pay for this and the company was given the go ahead to do the work. As yet the work has to be completed.

Thanks are again due to Malcolm Rust who has mowed the grass regularly which has helped to keep the site looking tidy, as well as to members who have turned up for the Tidy Up days.

Changes to plot holders

New agreements:

Peter Farrin took over plot 15A – Jan 2016

Simon Munt took over plot 6 – Jan 2016

Caroline Edwards took over plot 21 – Mar 2016

Charlie Deakin took over plot 1 - May 2015

Elizabeth Kershaw took over plot 7 – Oct 2016

Maria Youngs has asked if she can take over plot 24B as this is the other half of her plot 24A.

Terminations:

Sharon Watt has given notice that she wishes to give up her plot 12 – Dec 2016

The Association Committee sent two letters of agreement termination (because of non-cultivation of plots throughout the whole year) to:-

Richard Gaywood (plot 7)

Nelson King (plot 24B).

These two agreements were terminated with effect from 1 Oct 2016.

Waiting list:

As of 10 Dec 2016 there is one vacant plot (plot 12).

There are no people currently on the waiting list.

Our Constitution

No amendments have been proposed for the Constitution.

The committee members for 2016 were:

James Palmer (Treasurer)

Chris Rigden (Secretary)

Linzi Spong

Sandy Parrott

Robert Pearson

Dave Eustice

Peter Dennison

Rent

The current annual rent per plot is £32 and £16 for full and half plots respectively. This covers the site rental paid to the Landowner and the bills for water used on the allotments.

The landowner has informed the Parish Council that he does not want to increase the site rent for 2017 and 2018. So the Allotment Association contribution to this rent will be £350 pa for the next two years (the same as for 2015 and 2016).

The water bills for the allotments for 2016 amount to £178.66

The total contribution owing to the Parish Council is thus £528.66