

ANNUAL GENERAL MEETING

Draft Minutes

Meeting on Saturday 18 November 2017 in the Kingsley Centre

Present

Peter Dennison (Chairman)
Bob Clayton
Jos Munt
James Palmer (Treasurer)
David Eustice
Rob Pearson
Chris Rigden (Secretary)

Apologies

Sandy Parrott
Elizabeth Kershaw

1. Open meeting

The Chairman opened the meeting and thanked everyone for coming.

2. Minutes of last AGM

The minutes of the last AGM, held on 10 December 2016 were agreed and signed by the Chairman.

3. Actions from last AGM

The Actions from the last AGM were reviewed as listed below

4. Chairman's report

The Chairman introduced the report reviewing the past year's activities at the allotment site. A copy of this report is attached to these minutes

5. Treasurers report

The Treasurer provided an overview of the financial situation. There was a small surplus of income over expenditure during the year and the reserve now stand at £1,275.

It was noted that the payment due to the Parish Council this year was about £60 less than last year. This was due to reduce water costs.

6. Election of Committee members

After a short discussion the following members were elected to the Committee.

Peter Dennison
James Palmer
David Eustice
Rob Pearson
Sandy Parrott
Chris Rigden

7. Election of Chairman, Treasurer and Secretary

Peter Dennison was unanimously elected as Chairman for 2018 with James Palmer and Chris Rigden continuing as Treasurer and Secretary respectively.

8. 2018 Fees

As the rental paid to the Landowner will not increase during 2018 and in light of the healthy reserves, the Treasurer proposed that plot rent fees should not be increased for 2018. This was unanimously agreed.

Hence the fees for 2018 will be £30 for a full plot and £15 for a half plot.

9. Open discussion

Jos and Bob both expressed their appreciation of the work of the Committee in maintaining the allotment site.

A number of ideas and suggestions were discussed in the open discussion. A number of actions arising are list below.

Actions from 2017 AGM

Action No	Action
AGM/17 - 1	Treasurer to issue email to all plot holders asking for payment of plot fees, and inform them about membership cards
AGM/17 - 2	Secretary to produce new membership cards and take them to James to leave in notice board for people who have paid their rents
AGM/17 - 3	Secretary to forward latest addresses of plot holders to Treasurer
AGM/17 - 4	James to turn the water off on 19 November 2017
AGM/17 - 5	Secretary to forward invoice for new bird scarer kite to Treasurer
AGM/17 - 6	Secretary to ask Charley whether he has PLI before starting work to replace rotten poles
AGM/17 - 7	Secretary to ask Parish Council what is covered on the allotment site by the Council PLI
AGM/17 - 8	Strategy for renewing rotten fence posts to be agreed at next committee meeting in February. Jos offered to help if Charley does the work.
AGM/17 - 9	Weed spraying and concerted effort to reduce nettles on site to be considered at next committee meeting
AGM/17 - 10	Secretary to write to Malcolm Rust to thank him for cutting the grass this year and ask if he will continue the mowing next year
AGM/17 - 11	James to change gate lock numbers in March and let plot holders know new combination
AGM/17 - 12	Secretary to produce newsletter after next committee meeting in February
AGM/17 - 13	Secretary to set up Committee meeting for 21st Feb 2018 at 7.30pm in Cricketers

Actions from 2016 AGM

Action No	Action	
AGM/16 - 1	Treasurer to issue email to all plot holders asking for payment of plot fees, and inform them about membership cards	Complete
AGM/16 - 2	Secretary to produce new membership cards and take them to James to leave in notice board for people who have paid their rents	Complete
AGM/16 - 3	Sandy (and David) to turn on the water at the end of March	Complete
AGM/16 - 4	Treasurer to change gate combination in February and let all members who have paid their rent know the new number	Complete
AGM/16 - 5	Secretary to produce annual newsletter.	Complete
AGM/16 - 6	Secretary to advertise any available vacant plots in King's World and on the allotment and Parish notice boards	Complete
AGM/16 - 7	Sandy to contact Binsted School to let parents know there are plots available	Complete
AGM/16 - 8	Secretary to purchase new bird kite at cost of about £100	Complete
AGM/16 - 9	All to consider provision of plastic tank to fit under the taps for washing tools and collecting spilt water	No action
AGM/16 - 10	Rob to get some new rabbit repellent pellets to put down in Spring	Complete
AGM/16 - 11	Rob to get new weed killer to put down in car park and around perimeter of site	To be considered
AGM/16 - 12	Secretary to write to Malcolm Rust to thank him for cutting the grass this year and ask if he will continue the mowing next year	Complete
AGM/16 - 13	All to trim tall growth in hedge at first tidy up day	Complete
AGM/16 - 14	Committee to consider getting new plot numbering posts	Complete
AGM/16 - 15	Rob to look at drainage grill in car park and recommend any necessary remedial action	Complete
AGM/16 - 16	Secretary to advertise tidy-up days in newsletter and on notice board and website – 3 rd Sunday in each month at 10.30am starting in March	Complete
AGM/16 - 17	Committee to consider rules for Polly Tunnels and let plot holders know what is decided	Complete
AGM/16 - 18	Secretary to set up Committee meeting for 15 th Feb 2017 at 7.30pm in Cricketers	Complete