



MINUTES

ANNUAL GENERAL MEETING SATURDAY 19TH NOVEMBER 2022

**Kingsley Centre
10AM**

Present :

Peter Dennison

Chris Rigden

Anne Tutt

Peter Farrin

Rita Farrin

James Palmer

Liz Peacock

Joss Munt

Mark Jones

Maria Youngs

1. Chairman opened the meeting.
2. The Minutes of the AGM Meeting of 20th November 2021 were agreed by the Association Committee on 19th April 2022.
3. The actions from the 2021 AGM meeting were reviewed by the Association Committee on 19th April 2022 .

Matters Arising:

- Routine Operations (rent letters, collection, bill payments, turning water on and off, grass cutting etc) - all actions cleared
- Tidy -up day had been organised (see Chairman's Report)
- Membership cards had been issued
- Newsletter had been sent out
- Grass Cutting – completed thanks to Malcolm Rust
- Trolley – had been provided by Frensham Garden Centre

- Repainting of post numbers had not been done. Individual plot holders are encouraged to repaint their post numbers so they are visible in whatever way they wish. Anne Tutt will complete task if time allows.

4. Chairman's Report

Attached as Appendix 1 to these Minutes

5. Treasurer's Report

Attached as Appendix 2 to these Minutes. [

There are a number of increases in costs that the KAA has experienced this year,' the main ones being the charging of bank fees on our account and the cost of water this year. This is partly but not wholly due to the existence of a water leak that was detected and fixed earlier in the year.

The water leak stems from the failure of the piping system and had proved very difficult to fix particularly given that the pipes are buried. Several members of the Association had worked hard to fix the problem thus saving a considerable amount of money. Agreed that detecting and resolving leaks in the future would be immeasurably easier if the pipes were on the surface. Agreed that there would be a review of the water system at the allotment and that the next Committee meeting would include this topic.

It was also agreed that to keep costs low and to ensure a high level of workmanship when maintaining and repairing the structure and equipment at the allotments that all plot holders would be invited to inform the Committee of relevant skills that they have. Allotment holders might then be asked to assist in the instruction or supervision of contractors when work is necessary on the infrastructure at the allotment.

6. Election of Committee Members

James Palmer indicated that he was happy to stay on for another year as Treasurer but that as his family is giving up their plot then it was appropriate to start planning for someone else to take over. Peter Farrin indicated that he would shadow James Palmer this year so that he would be in a position to take over as Treasurer next year.

Maria Youngs indicated that she was stepping down from the Committee.

The Committee for 2023 will be :

Peter Dennison

Anne Tutt

Chris Rigden

Mark Jones

James Palmer
Peter Farrin

7. Election of Chairman, Secretary and Treasurer for 2022

Peter Dennison and Anne Tutt are willing to continue as Chairman and Secretary respectively. For the Treasurer's position see above.

Action – James Palmer and Peter Farrin will work together over the coming year so that Peter Farrin is able to take on the post of Treasurer in November 2023.

8. Plot Fees for 2023

James Palmer indicated that in order to cover the increase in costs and provide a little income towards our reserves we should put up the cost of the plots to £60 for a full and £30 for a half plot. After discussion it was agreed not to put the cost up by that much. It was agreed that the cost would be £57 for a full plot and £28.50 for a half plot. It was noted that a modest annual increase in membership fees might avert the need to have substantial increases in fees from time to time.

9. Vacant plots

Sarah and James Palmer are giving up their two half plots. Their contributions to the KAA were noted. Maria Youngs is giving up two half plots next to the gate at the entrance. Mark Jones has had his name on the list for some time for a full plot and will take Maria Youngs two half plots. Mark Jones will also keep his other half plot going. There are no other names on the waiting list.

Action – Anne Tutt will make enquiries as to whether anyone wishes to take over the vacant plots and if not advertise them in Kingsley and Binsted.

10. AOB

It was noted that the Treasurer will continue to indicate to plot holders that it is open to them to pay their subscription in instalments provided that this is discussed with the Treasurer and provided there is prompt payment in accordance with that agreement. Ordinarily there will be a one-off payment at the beginning of the year.

On occasion problems had been noted with securing a 5% discount at Luff's with presentation of the Membership card. This discount is discretionary, and efforts will be made to secure it again for next year and to ensure that the system is running smoothly.

Action – Anne Tutt

Membership Cards – The secretary does not intend to provide everyone with a card going forward but will ensure that for those who would like one there will be a system for obtaining one.

There was a request for another Tidy Up day to be arranged in 2023 as the last one had been such a success, both from a maintenance and social point of view.

11. A date will be agreed for the next Committee Meeting, to be held in March 2023.

APPENDIX 1

Chairman's Report to Allotment Association AGM 19 November 2022

1. The last AGM was held on 20 Nov 21.
2. This year, like 2021 has been affected by the Covid pandemic. In spite of that, the site has remained open to plot holders and this has been appreciated. The main challenge was the drought, which affected the South East and our productivity accordingly.
3. On 29 May a social event took place at the allotment. This was a great opportunity for new plot holders to meet everybody else. Some wonderful and tasty cakes were brought and enjoyed by all. Throughout a year plot holders tend to work their plots at different times, so there can be limited interaction. Consequently, it is recommended that this should be arranged again next year, as it was a great success.
4. The website has been updated and for that we are grateful to Mark.
5. All plots are filled, but some vacancies will be available in the near future. Sadly, we are losing Sarah, who has been a great asset to the Association.
6. Once again, we are grateful to Malcolm Rust for cutting the grass and keeping the site in good condition.

2021-2022 AGM Treasurers report

Prepared by: James Palmer
Date: 19 November 2022

This year we had to dip into our reserve to the tune of £146.77, this is due a couple of reasons. One repairs to the water pipes due to a number of leaks and the introduction of charges for our banking.

The position at for the end of year was £1000.92 from £1,147.69. Income this year was £1224.59, with outgoings of £1,371.36. The significant amounts were rent £400, water £392.58 and water repairs £452.06. A full breakdown is available on request. We end the year with cash £68.88, Current 29.75, Savings 902.29.

Next year the rent we pay will increase to £450, also water (based on the usage) will be significantly higher I estimate about £560 we will also have a full year of bank charges. Given this and the need to build up the reserve again I will be recommending to the committee that plot holder rents increase to full plot £60 and half £30.

I would like to thank my fellow committee members for all of their hard work and support.

Thank you

Note: Following the report the final rent figure was agreed at £57 for a full plot.