

ANNUAL GENERAL MEETING
SATURDAY 20 NOVEMBER 2021
Kingsley Centre – Meadow Room
10:00 AM

Present:

Peter Dennison
Chris Rigden
Maria Youngs
Anne Tutt
James Palmer
Leslie Smith
Shirley Smith
Liz McGoun
Mark Jones

Apologies:

Simon / Jos Munt
Collette Kimbangi Fundu
Peter / Rita Farrin

1. Chairman to open meeting

The chairman opened the meeting and welcomed everyone present. He pointed out the locations of the fire exits.

2. Minutes of the 21 Nov 2020 AGM

These were agreed at the Association Committee meeting on 10 Mar 2021

3. Review actions from last AGM

Actions from the AGM were reviewed at the Committee meeting on 10 Mar 2021

Matters Arising:-

Routine Operations (ie rent letters and collection, bill payments, turning water on/off, rabbit repellent spraying, gate lock reset etc) - All actions cleared

Tidy-Up Days – None held during year because of Covid-19 restrictions

Membership cards – not issued for 2021 because of Covid-19

Newsletter – Sent out to all members on 30 March 2021

Grass Cutting – Malcolm Rust agreed to continue doing this for 2021

4. Chairman's Report

The Chairman presented his report, attached as Appendix 1 to these minutes

5. Treasurer's Report

The Treasurer presented his report, attached as Appendix 2 to these minutes

It was noted that the middle water tap appeared to have a leak, which would affect the amount of water used and hence the bill. The Treasurer reported that the water was now turned off for the winter and so there would be no further water loss.

Action Treasurer: To investigate the leak and see what repairs might be needed before the water is turned on in the Spring.

6. Election of Committee members

The five members of the Committee present at the meeting all indicated that they would be willing to serve on the Committee for the next year.

There is the need for six Committee members. Mark Jones indicated he would be willing to join the Committee. There were no further nominations and so it was proposed that the six volunteers should form the new Committee

Proposed: Chris Rigden

Seconded: James Palmer

All Agreed

The Committee members for 2021 will be:-

Peter Dennison

James Palmer

Maria Youngs

Anne Tutt

Chris Rigden

Mark Jones

7. Election of Chairman, Secretary and Treasurer for 2022

Last year Peter was Chairman, James was Treasurer and Chris was Secretary. Peter and James have indicated that they are willing to continue as Chairman and Treasurer respectively.

Chris said he would like to nominate Anne as Secretary for next year.

There were no further nominations for these roles the following were confirmed:

Peter Dennison – Chairman

James Palmer – Treasurer

Anne Tutt – Secretary



Proposed: Chris Rigden
Seconded: Liz McGoun
All Agreed

Action Chris and Anne: To facilitate the hand over of the secretary role to Anne

8. Plot fees for 2022

With the financial position of the Allotment Association largely recovered, the Treasurer proposed that the plot fees for 2022 should not be increased.

Proposed: James
Seconded: Anne
All Agreed

The Plot fees for 2022 will be:-

Full size plot - £48

Half size plot - £24

Action Treasurer: To send out usual rent letter to all plot holders.

Action Secretary: To send James updated list of plot holder addresses.

9. Update Policy and Procedures

There were no proposed amendments to policy and procedures

10. Open discussion

Membership Card:

It was agreed that these should be re-instated for 2022. It was also suggested that the 'Haskins' garden centre should be asked if they would give a discount to members of Kingsley Allotments Association.

Action Treasurer: Prepare membership cards for 2022 and forward these to Treasurer

Action Treasurer: To leave membership cards in site notice board for plot holders when they have paid their annual plot fees.

Action Treasurer: To tell plot holders in the rent letter how to obtain their membership cards.

Newsletter:

Action Secretary: To send out annual newsletter after next Committee meeting.

Action Committee Members: To propose items for news letter at next Committee meeting

Tidy Up Days:

These should be reinstated if Covid-19 situation allows.

Action Committee: To identify activities for Tidy Up Days

Lesley said he was very happy with how the site is run and found it to be very friendly. He asked if rabbits were treated humanly. It was explained that a plot holder, Malcolm Rust, catches the rabbits in humane traps and releases them on the Common.

Shirley offered to help allotment watering when people were away.

Plot number post:

It was pointed out that the numbers on the white posts for each allotment are no longer legible.

Action Committee: To arrange for numbers to be re-painted onto the posts.

Communal Wheelbarrow:

It was suggested a communal wheelbarrow/ trolley/ hand pulled cart would be useful for people to transfer heavy garden materials etc to their plots from the entrance gates.

Action Anne: To approach local nurseries to see if any would be prepared to give one to the Allotment Association

11. Date of Next Meeting

It was decided that the next Committee meeting would be held on 23 Feb at 7pm in the Cricketers.

Action Secretary: to send out calling notice for meeting



Appendix 1

Chairman's Report to Allotment Association AGM 20 November 2021

- The last AGM was held on 21 Nov 2020.
- Sadly, I have to report the deaths of two members this year: David Eustace, an Association Committee member; and Chris BUTLER we will miss them.
- This year, like 2020, has been dominated by the effects of the Covid pandemic. Fortunately the site has remained open to plot holders. This productive outdoor activity has been greatly appreciated by many members.
- The Committee has contrived to function by phone, email, zoom and on-site meetings. However we have not been able to organise more communal activities, such as tidy-up days and wind-proof fence repairs.
- The Parish Council has agreed to submit our request for a grant to assist in the replacement of rotting fence posts supporting the perimeter fence.
- All the plots were rented-out for the year. During the year 3 new plot holders join the site. A fourth plot has recently become available and a new plot owner should be joining us shortly.
- Once again, thanks are due to Malcolm Rust, who has mowed the grass regularly and kept the site tidy.



Appendix 2

Treasurer's Report to Allotment Association AGM 20 November 2021

Prepared by: James Palmer

Date: 20 November 2021

This year we have increased our reserve. The position for the end of year increased to £1,147.69 from £1,021.77. As expected the water bill was significant at £464.34. Based on the water reading I expect it to reduce next year (2020 we used 252cm, this year we used 147cm).

Income this year was ££1,249.11, with outgoings of £1,123.19 giving us a surplus of £125.92. The significant amounts were rent £400, water £464.34 and site maintenance at £258.85. A full breakdown is available on request. We end the year with a cash position of £1147.69 made up of cash £112.57, Current 2.08, Savings £1,033.04.

Next year the rent we pay will remain unchanged at £400. Given this year we increased our reserves and we expect the water bill to reduce I will be recommending to the committee that plot holder rents remain unchanged at full plot £48 and half £24.

I would like to thank my fellow committee members for all of their hard work and support.

Thank you